



Announcement

Announcement No.: 2020-10

Subject: Canadian Association of Rally Sport COVID 19 event guidelines for the remainder of 2020

Issue Date: September 16, 2020

Canadian Association of Rally Sport (CARS) COVID-19 event guidelines for remainder of 2020

With the remainder of the 2020 CRC Calendar being reduced to four events planned for October-December, the events will be modified and procedures altered to accommodate Covid 19 precautions. The following changes are recommended since they are a collection of best practices observed at other events and is in addition to or expanded upon the CARS COVID19 transmission prevention requirements document previously released.

Events are requested to include the appropriate combination of these practices, as required to be in compliance with regulatory requirements, into their supplementary regulations or subsequent bulletins and have those requested changes approved by the CARS board prior to issue

Recommended Event Communications, Routines and Structures to enhance COVID-19 protections and ensure participants are not exposed:

1. A pre-approved registration process is recommended to minimize contact at registration:
 - a. All required documents and signatures should be submitted electronically by the team members 24 hours ahead of official registration.
 - b. Teams that complete this process should be identified as pre-approved for registration.



- c. Registration can then be conducted as a drive through operation whereby the pre-approved team member is given the wrist band, applicable route books and other paperwork;
2. It is recommended that events implement a virtual bulletin board in-lieu of a typical physical bulletin board:
 - a. This can be a web page, dedicated to this purpose where all event related documents are posted.
 - b. Virtual bulletin board content should include; event permits, supplementary regulations, event bulletins, start order, progressive scoring information, re-seed information, inquiries & responses, provisional results, etc.
 - c. The event should send an email link to teams as documents are added throughout the event. It is possible that a mailer system such as Mail Chimp could be utilized to assist with mass mailings.
3. The following process is recommended for all event meetings:
 - a. Face to Face meetings and gatherings should be avoided.
 - b. The Novice meeting should be conducted using a video conferencing system such as zoom. All Novices must attend a zoom conference call held by the Series Manager or his delegate.
 - c. The Pre-Reconnaissance meeting and Introduction of Official's meetings can be replaced by emailed instructions sent out in advance;
4. The following process is recommended for Competitor-Control Marshal Communication regarding ATC time-in, Ideal and actual Start times and FTC times.
 - a. The times are provided to the team on a small white board.
 - b. Time cards remain with the competitors and are provided to the competitors at registration.
 - c. Entry of times on the cards will be done by the co-driver after being given times by the marshals at the controls.



- d. The time cards are used by the co-driver to determine transit times and check-in times.
 - e. A thumbs up acknowledgement by the competitor should follow receipt of the times.
 - f. Any difference in the marshal's log and the competitor time card will result in marshals log being official, after a check with the back-up timing to verify the time log is correct.
 - g. Time cards will be surrendered at specified controls as per route book instructions;
5. The following Technical Inspection process is recommended
- a. A modified Technical Inspection Self-Declaration will be provided by CARS and should be sent out as part of the supplementary regulations, or subsequent bulletin.
 - b. The completed self-declaration should be given to the Chief Scrutineer along with the Log book at the designated technical inspection time.
 - c. The chief scrutineer and the CARS national scrutineer should conduct the technical inspection at the team's service spot location at the designated time.
 - d. At the end of the technical inspection, the vehicle's log book shall be signed off acknowledging complete inspection. The log book is returned to the team to be kept in the vehicle during the event. If requested by the chief scrutineer during event, at the final parc fermé or in the case of a dnf, the log book shall be surrendered.
6. Shakedown will be limited to the driver-co-driver only.
7. The following Finish Procedures and Podium Ceremony process are recommended:
- a. Upon checking into the event finish control, the vehicle will proceed to the parc-fermé.



- b. Crews are to remain with the vehicles in the parc fermé until released by a marshal.
- c. The podium ceremony should be held in a restricted area and should include only the winning crews, event/CARS officials, CRC media and event designated media.
- d. The podium should be held without cars and in front of the CRC podium backdrop.
- e. Everyone at the podium ceremony shall follow mask and social distancing requirements.