

CARS Board Meeting Minutes

September 17, 2025

Item	Discussion
1	<p>Meeting was called to order by Bill Westhead on Wednesday September 17 at 4:40 pm PT</p> <p>In attendance:</p> <p>BW Bill Westhead (President) RO Rose Oakhill (RPM Director) DC David Cotie (RSO Director & Treasurer) FE François East (RSQ Director & Vice President) MSw Malcolm Swann (ARMS Director & Secretary) CK Chris Kremer (Past President) DS Dave Steeper (Safety Delegate) MP Matt Pullen (Technical Director)</p> <p>MSz Michael Szewczyk (in Tennessee-regrets)</p> <p>We have Quorum with 4 Region Directors present.</p>
2	<p>Agenda: Motion to approve was made, seconded and carried. (FE & DC)</p>
3	<p>Approval of Previous Minutes.</p> <p>A motion to adopt the July 16, 2025 board meeting minutes was made, seconded and carried. (DC & FE)</p>
4	<p>Financial 2025 update</p> <p>DC –Presented budget updated to August 31st.</p> <p>Note: Office will need to update computer.</p> <p>FE – Impact of cancellation of RMR.</p> <p>CK – No permit fee, and insurance is only paid if the event runs. Therefore, minimal impact.</p>
5	<p>CRC Report</p> <p>FE update on Rallye Défi Petite Nation</p> <p>BW - Rocky Mountain Rally cancelled due to government strike as road permissions are contingent on government involvement. Organization team is planning a 2026 work weekend in place of the actual 2025 event.</p> <p>FE update on Rallye Charlevoix; NSM will be Marcel-Paul Raymond. Senior Steward TBD. 3-day event, basically same roads as last year, looking at actual or virtual chicanes on the faster stages.</p> <p>DC – Tall Pines: basic route is almost finalized, route book is next, volunteer engagement has started.</p> <p>BW – Big White: preparations well in hand.</p> <p>DC update on RallySafe install kits: currently have a limited number of kits in hand, both west and east. RallySafe unit being sent to the organizers pre-event to dial in GPS locations has been effective.</p>

	MSw – Events need to start to consistently use decimal GPS co-ordinates, as this is the format recognized by the RS units.
6	<p>Region Event Updates</p> <p>DC – RSO updates:</p> <ul style="list-style-type: none"> • MLRC Black Bear Rally Aug 9, 17 entries with 3 DNF's. • Very careful due to extremely dry & dusty conditions. • PMSC/MCO RallyX Aug 23, Sat. entry much better than the Sunday event. (Track owner conditions of use) • MLRC Rally Sprint Sept 13. 11 entries. A lot of new volunteers. Great 1 day event. <p>MSw – ARMS update:</p> <ul style="list-style-type: none"> • Trout Lake tentatively moved to October 26 due to woods restriction and wild fires. Still may be cancelled due to provincial restrictions. Another regional event has been created which is looking to run late Nov. or early Dec. <p>FE – RSQ update:</p> <ul style="list-style-type: none"> • Rallye-X de Charlevoix July 20 ran well. 22 entrants. Great for training control crews and volunteers. • Maniwaki Rallye- X: 20 entries ran in a quarry, very technical roads. • Rallye X BDC – at the RPM speedway, Sept 20. • Looking at moving Defi to a winter event as a regional. Looking at moving Defi National event to the roads used at the Mékinac rally – road permissions and township will be much easier to deal with. Community is on board. More accommodations and amenities available. <p>BW (for MSw) – RW update:</p> <ul style="list-style-type: none"> • CSCC Rally X series running a summer & fall cup. <p>RO – RPM update:</p> <ul style="list-style-type: none"> • IRSA – First of 5 planned RallyX held with 25 entries at Thunder Mountain. Next event Oct 17th • RAVI held their first ever RallyX on Vancouver Island. Lots of new competitors at a 2-day event. 70 spectators! Also looking at an October date.
7	<p>Club Updates</p> <p>DC – Andrew Miller, who was involved in the Stage Life YouTube series and is a long-time sponsor and competitor, had a fire on his property. Losing a number of cars.</p> <p>FE – changes at CASLL and RSQ. Maxime Labrie will be taking on the role of VP, RSQ. CASLL no changes.</p> <p>A motocross park near Mirabel is a remote, but accessible site; currently working to have a rally cross section developed for this winter. Maybe a night time rallycross.</p>
8	<p>CARS AGM – Debbie is preparing the announcements and invitations for nominations</p> <p>The following positions are up for nomination/election this year: CARS President and Rally Pacific Motorsports, 1-year term each Rallye Sport Quebec and Rally West, 2-year terms each Competitors' Representative, 2-year term</p>
9	Sponsorship: BW -No updates. Quick discussion on Pirelli terms.
10	Organizers Representative: regrets
11	Safety Delegate: DS <p>Working on a more detailed job description and a survey for organizing committees.</p>

	<p>MSw: to forward FIA safety bulletins and log in info for FIA on line training. Also recommend reaching out to Antoine L'Estage.</p> <p>BW – has possible contacts re safety foam – reach out for more info.</p> <p>MP - Foam retrofitting is a big task with expense. FIA cars are designed to accept the use of foam, where national cars are not – the foam needs space to work effectively.</p>
12	<p>Competitors' Representative: regrets</p>
13	<p>Technical Rules Committee: MP – updates and discussion on safety items</p> <p>Seat dampening systems are moving forward in the FIA off road world.</p> <p>Discussion on potential roll cage changes</p> <ul style="list-style-type: none"> • There needs to be a more robust process in place for homebuilt cars. What cage is going in? • This will help prevent the customer putting their money in the wrong place; welding style, TIG vs MIG can have a huge impact on cost, as can the type of steel used. Docol, CRS etc. • There needs to be a serious discussion between a Region Technical Inspector and those competitors building new cars before making a commitment to the roll cage. • A homologated cage must NOT be added to or “adjusted”. Example: if a bar is bent the cage must be removed and replaced with a 100% new. • Working on proposed rule changes to clarify cage requirements; will also refer to FIA 253 appendix J. • This will help to close some loopholes moving forward. <p>Discussion on FIA based Vehicles & CARS log books</p> <p>A lengthy and in-depth discussion occurred regarding FIA vehicles and CARS logbooks.</p> <ul style="list-style-type: none"> • The Technical Rules Committee and the Administration Rules Committee will work together with the objective of providing clarity in handling this issue within the current framework.
14	<p>Admin Rules Committee –</p> <p><u>Proposal:</u> to remove seeding and implement speed factor only, for national events.</p> <p>MSw motioned to approve BULLETIN 2025-03 Subject: Changes to 21.2 Starting Order using Speed Factor and Seed</p> <p>Seconded by DC. Approved and carried.</p> <p>FE motioned to approve BULLETIN 2025-04 Subject: Rally Cross Helmet rule changes</p> <p>Seconded by MSw. Approved and carried.</p> <p>DC Motioned to approve Bulletin 2025-05 Subject: Changes to 8.1 Grievance Procedure & 17 Assessment of Performance.</p> <p>Seconded by FE. Approved and carried.</p> <p>BW: Speed factor does not diminish the responsibility of the organizer & series manager to review the start list.</p> <p>National Novices regardless of speed factor will still be required to attend novice briefings at events.</p>

15	Communications and Marketing BW; checking to see if everyone received the first Cyberimpact CRC newsletter that Frederic sent out. If you receive CARS announcements & bulletins, you should also be getting this newsletter. Hoping to broaden the audience on what we are doing.
16	New Business MSw – as Steward at Rallye Défi he requested that sweep vehicles record and send him a quick video from any incidents they observed at Defi. He is looking for documentation on incidents to send to the Region Director(s) to allow for follow up on damage to a particular vehicle. This would also help us to understand what may have happened to cause the incident. MP – Every vehicle that has had an incident at the event needs to be visited by the Technical Inspector before continuing, even if it was just a simple breakdown. This is then documented in vehicles' log book. Q: is this an effective use of the sweep team's time? DS – Sweep tends to capture this by default as most have active dash cams.
17	Next meeting – Wednesday October 15, 2025 at 7:00pm ET.
18	Motion to adjourn was made, seconded and carried (RO & FE)