

CARS Board Meeting Minutes

November 29th, 2023

Item	Discussion
1	<p>Meeting was called to order by Jean Francois Guite on November 29th, 2023, at 7:01 pm ET.</p> <p>In attendance by Zoom:</p> <p>JF Guite (CARS President and Chair) JF</p> <p>Chris Kremer (RW Director & Secretary/Treasurer) CK</p> <p>François East (RSQ Director, Vice President) FE</p> <p>Mal Swann (ARMS Director) MS</p> <p>André Leblanc (Competitor Representative) AL</p> <p>Graham Bruce (Technical Director) GB</p> <p>Yannick Lefebvre (NSM) YL</p> <p>John Hall (Past President and ARC Chair) JH.</p> <p>Martin Burnley (RPM Director) MB</p> <p>David Brassard (Org Rep). DB</p> <p>Warren Haywood (RSO Director) WH</p> <p>Michael Szewczyk (RW Director in waiting) Joined at 7.17 pm ET</p> <p>We have a Quorum.</p>
2	<p>CARS Board meeting minutes of November 2nd, 2023 were adopted by motion.</p>
3	<p>President Announcement:</p> <ul style="list-style-type: none"> • JF advised that we will have a Board meeting to prepare for the AGM sometime in early January in addition to a regular Board meeting in mid December. • JF will be stepping down from the Presidency following the AGM in January. Chris Kremer has been nominated to assume the Presidency following the AGM. JF assured the board that he will be certain to provide a smooth transition. • The Rallywest Region Director nominee to replace Chris is Michael Szewczyk. Michael has been asked to join this meeting at 7.20 pm. • AL has been nominated as Competitor Rep for 2024.
4	<p>Finance.</p> <p>Added a capital expenditure of \$2200 in 2024 for a second set of vehicle scales.</p> <p>The meeting with Subaru Canada that is to be held on November 30 may have an impact on the budget.</p> <p>Discussion around the need for a Rallysafe unit to be held in CARS as well as some installation kits. Podium/Backdrop may be changed. YL and WH to follow up after the relationship with Subaru Canada is finalized.</p> <p>Concern that an in-person AGM in 2025 is not budgeted and would need to have a sponsor.</p> <p>CK will step down as CARS Treasurer following the AGM. A new Treasurer will need to be volunteered!</p>

5	<p>Marketing:</p> <ul style="list-style-type: none"> • A meeting is planned between CARS and Subaru Canada for tomorrow. A number of options for a contract have been developed and will be shown to SC. • Pirelli- YL advised that their offer remains available. Discussion around the principles behind spec programs and also how tire sponsorship could potentially fit into certain future classes.
6	<p>CRC Report:</p> <ul style="list-style-type: none"> • Lincoln Electric Rally of the Tall Pines- A very good event. All documents filed on time. This event has a very good volunteer base and recce was well disciplined. Spectator control will be improved at a specific location that YL will discuss with the event. Scrutineering was slow but thorough. Flying finish at the Egan Stage was problematic. 2 stages were cancelled due to a minor off escalating when a volunteer was injured on the ice. Last stage was also cancelled. Overall this event packs too much into one day and the organizers ought to find a solution to the lengthy day. YL has submitted his report. • Big White Winter Rally. All preparations are in place and approved. Looking forward to a good event with 26 entries already received with a high number of US and Classic entries.
7	<p>Recent Serious Incidents:</p> <p>The abundance of serious incidents in other countries was discussed at some length. The CARS Board takes this issue very seriously and is prepared to make changes to rules and structure of events as necessary. Possible areas of review include Chicanes, Creation of a Safety Delegate position, Fast Response medical, Co-driver training standard. On stage signage and minor incident investigation. This item will remain a Board agenda item.</p>
8	<p>Organizer Rep:</p> <p>DB has been nominated as Organizer Rep for 2024.</p> <p>Organizer Rep position description will be updated by JH.</p> <p>Organizer Rep assignment will be brought into line with all of the other extended Board members through a nomination process.</p>
9	<p>Competitor Rep:</p> <p>Discussion around creating controls that prevent teams from leaving the prescribed route on transits to possibly perform illegal service. Options discussed.</p>
10	<p>ARC, Admin Rules:</p> <p>JH reviewed the administrative projects undertaken in 2023 and their current status. This list is attached to these minutes.</p>
11	<p>TECHNICAL RULES;</p> <p>Feedback on the new class structure is mostly positive so far. on this.</p> <p>Next step will be to write it up in a rule change format and prepare that for publication and discussion at the AGM. JH will work with GB on this.</p> <p>Boost Monitoring device had a successful test at Kananaskis. Software needs to be developed.</p>
12	<p>VISION:</p> <p>This project will be handed over to the incoming President. Discussion around the need for the association to have more participation from the rally community perhaps as Exec Director, Advisory Boards, Extend the Extended Board. Future discussions.</p>
13	<p>Next Meeting Wednesday December 13th at 7.00 pm Eastern. Meeting to prepare for AGM is on January 10th 2024 at 7.30pm ET Meeting Adjourned at 21.09 E.T.</p>

2023 Admin Rules

1.	Standardizing opportunities	David Brassard	5 min	<p>IN PROGRESS David B to give update</p> <p>Suggest that we fill out the list Assign responsibilities for like sections of standardizing opportunities.</p>
2.	Permanent Car Numbers	Director?	5 min	<p>In PROGRESS. Mal S to provide update.</p> <p>Propose that ARC develop a proposed permanent number system</p> <p>In 2014/15 CARS developed a proposal for permanent numbers. A survey of competitors was conducted to see the level of support there was in permanent car numbers. Survey came back 59 in favor 12 against.</p> <p>At the time there was concern from the NSM and some organizers that permanent numbers would be a problem.... The proposal was tabled. Today with vehicle tracking it might be time to revamp the proposal and look at implementing permanent numbers.</p> <p>Potential Benefits:</p> <ul style="list-style-type: none"> • Team branding and number association. Fits with added social media presence and promotion of the sport. • Income to CARS for possible number reservation fees. • Save organizer expense of buying car numbers for each event. <p>ARA number assignment rules</p> <p>2.6 Car Numbers 2.6.1 Assigned Car Numbers Crews will compete with a car number assigned to the driver. A competition license holder who intends to compete as a driver shall request a car number from ARA. The car number shall be displayed on the competition vehicle as described in the ARA Technical Rules. 2.6.2 Reserved Car Numbers Car numbers in the range 1-10 are reserved for drivers competing in the ARA National Championship. Subject to approval by the ARA Competition Director, these competitors</p>

				<p>may reserve numbers outside of that range.</p> <p>2.6.3 Inactive Car Numbers If a driver who is assigned a car number does not compete in two calendar years in succession, unless reserved as described below, that car number may be assigned to another driver.</p> <p>2.6.4 Reserving Car Numbers In order to reserve a car number a competitor must hold a current, valid ARA competition license and follow the steps outlined at the ARA web site.</p>
3.	Update Section 12			<p>Section 12 updated to incorporate FIA Rally pyramid.</p> <p>COMPLETE bulletin 2023-01 published</p>
4.	Update 20.13 rules			<p>Had confusion around intent of 20.13...</p> <p>COMPLETE Bulletin 2023-02 published</p>
5.	Classic Rally Championship			<p>Implement Classic Rally Championship</p> <p>COMPLETE Bulletin 2023-03 published</p>
6.	AGM procedures. Develop proposal	John	10 min	<p>Procedures for AGM.</p> <ol style="list-style-type: none"> 1. Observers, identification & allowable participation. 2. Region Director voting and tie breaking procedure. <p>Draft proposal ready to present to board</p>
7.	Re-assess Medical and First Aid Requirements	John		<p>Looking for discussion on;</p> <ol style="list-style-type: none"> 1. Replace medical with Medical self-declaration (BOD supported this change) 2. Replace First Aid with a Safety Protocol test done annually as part of renewing license. 3. Change license application form to incorporate change to medical 4. Develop Medical self-declaration form. <p>COMPLETE BULLETIN 2023-04 published.</p>
8.	ROV tires for Rally Cross	John		<p>Board approved changing rules to allow events to determine if ROV tires are allowed on their track for a Rally Cross</p>

				Proposed bulletin is ready for approval. COMPLETE BULLETIN 2023-04 ISSUED.
9.	Log Book fee share COMPLETE	John		Draft proposed change to the log book and new build inspection fee schedule document. To reflect board position that 40% of fees should go to the applicable region. COMPLETE - POLICY UPDATED.
10.	2024 rule book update	John	5 min	2024 rule book is updated with all 2023 updates and ready for publication. COMPLETE – ready for PDF conversion and addition of advertising pages Debbie will need 2024 rule book advertising ASAP