

## CARS Board Meeting Minutes

### November 12, 2025

Item	Discussion
1	<p>Meeting was called to order by Bill Westhead on Wednesday November 12 at 4:32 pm PT</p> <p><b>In attendance:</b>  <b>BW</b> Bill Westhead (President)  <b>RO</b> Rose Oakhill (RPM Director)  <b>MSz</b> (RW Director &amp; Rule Book Advertising sales)  <b>DC</b> David Cotie (RSO Director &amp; Treasurer)  <b>FE</b> François East (RSQ Director &amp; Vice President)  <b>MSw</b> Malcolm Swann (ARMS Director &amp; Secretary)  <b>CK</b> Chris Kremer (Past President)  <b>DS</b> Dave Steeper (Safety Delegate)  <b>MP</b> Matt Pullen (Technical Director)</p> <p>We have Quorum all Region Directors present.</p>
2	<p><b>Approval of Agenda:</b> Motion to approve was made, seconded and carried. (FE &amp; DC)</p>
3	<p><b>Approval of Minutes and Summary.</b></p> <p>Approve minutes from October 15, September 17 (amended) &amp; May 21 (amended) meetings.</p>
4	<p><b>Financial 2025 update</b></p> <p>Reviewed YTD Income Statement and discussed first draft of 2026 Budget.</p> <p>Reviewed budget and AGM procedures.</p> <ul style="list-style-type: none"> <li>-no major new expenses expected for 2026</li> <li>- insurance rates typically are received in March or April, CARS has not increased the insurance per car levy in either of the last 2 years.</li> </ul>
5	<p><b>CRC Report</b></p> <p><b>FE:</b> Read the Rallye de Charlevoix National Series Manager report by MP Raymond:  31 starters, including 7 Regional-only teams.  One stage cancelled due to a communication breakdown between stage start and HQ.  Sportity was not available, but the event pushed e-mail and messenger communiques directing competitors to the event website.</p> <p><b>MSw:</b> Faced challenges with the weather. Excellent volunteer turnout, very good stage set up and security. Teams were very happy with the effective arrowing. Community involvement with barriers etc. needed to run in-town stages is paramount.</p> <p><b>CK:</b> How is RSQ getting permission to run near houses?</p> <p><b>BW:</b> follow-up issue with "CARS Performance Rally Registration Form / Formulaire d'inscription"  Change the wording of "Prod 4WD" and "Prod 2WD" to "Prep 4WD" "Prep 2WD" and adjust:  word "Prod" in box # 8, change it to "Prep".</p> <p><b>FE:</b> Can we also change these forms to be fillable PDFs, like the CARS permits are?</p> <p><b>DC:</b> Tall Pines - Provisional start order posted. 170 km stage. Some new "old" roads making a comeback. Excellent regional-only entry list. Event is in good shape.</p> <p>The Organizer has consulted with indigenous groups, as one individual has brought forward concerns.</p>

	<p><b>BW:</b> The producer of the planned live stream has stepped back from this initiative and will not occur. Murat will be filming for content. Hoping to get his work hosted on the CRC YouTube channel. Please ensure Pirelli sponsor requirements are handled properly at Tall Pines.</p> <p><b>RO:</b> Big White Winter Rally – Permits are progressing, struggling to find and an additional four radio crews, but other volunteers and insurance certificates are in place.</p> <p><b>BW:</b> Vehicles built to FIA specs  Entries running on a CARS log book are to be inspected/scrutineered to the CARS rule set. Without an FIA log book, entries cannot claim any FIA based exemptions.</p> <p><b>MSw:</b> At Rallye Charlevoix the only non-compliant parts were the soft tow points (straps). In all other respects the FIA entries are compliant with CARS Open 2WD. We need to set the standards at Tall Pines Rally and they must meet expectations at BWWR.</p> <p><b>DC:</b> Sweep teams have indicated they will not extract vehicles using soft shackles (straps).</p> <p><b>BW:</b> Shared the proposed CARS 2026 National Calendar.  We are currently seeking stewards for Rallye Perce Neige in January.</p>
6	<p><b>Region Event Updates</b></p> <p>MSw – ARMS update:</p> <ul style="list-style-type: none"> <li>- Black Rocks Rally (Nov 30) cancelled due to hunting season conflict.</li> <li>- 8 event Rallycross series starts Nov 23<sup>rd</sup>.</li> </ul> <p>FE – RSQ updates:</p> <ul style="list-style-type: none"> <li>- 8 Rallycross events planned. Also 2 winter lapping and 1 RX at X town.</li> <li>- Two RX teams moving up to Performance Rally for 2026.</li> </ul> <p>DC – RSO updates:</p> <ul style="list-style-type: none"> <li>- Issues with recent Rallycross events being rained out.</li> <li>- Looking like PMSC &amp; KWRC will be focusing on RX next year. With MLRC focusing on performance events.</li> <li>- KWRC is moving many teams from RX to regional performance rally.</li> </ul> <p>MSz – RW updates:</p> <ul style="list-style-type: none"> <li>- Kananaskis last weekend with 16 teams entered. Good event, warm and dry roads. Extremely high spectator count.</li> <li>- Rally cross – going well, CSCC dirt series has wrapped up &amp; they are planning for the winter series now. ELCC – RX events running now.</li> </ul> <p>RO – RPM update:</p> <ul style="list-style-type: none"> <li>- Multiple RX events held since last meeting. IRSA had a 2-day event Oct 18/19 that was completely sold out! Next event will be after Big White using the spectator stage from the Big White rally.</li> <li>- WCRA held an overnight TSD with 8 entries, and upcoming is the Totem rally, which already has 13 entries.</li> </ul>
7	<p><b>Club Updates</b></p> <p>BW: A new club in BC is asking for affiliation in 2026. The Kootenay Apex Cruisers Association is looking to affiliate. They currently have involvement in rallycross and autocross.</p>
8	<p><b>CARS AGM</b> – Director Reports are due November 30<sup>th</sup>.  The following positions are up for nomination/election this year:</p> <ul style="list-style-type: none"> <li>CARS President &amp; Rally Pacific Motorsports Director, 1-year term</li> <li>Rallye Sport Quebec &amp; Rally West Directors, 2-year terms</li> <li>Competitors' Representative, 2-year term</li> <li>Organizer Representative, will be selected from within the Organizers group.</li> </ul>

	<p>Announcements have been sent to member clubs.</p> <p><b>FE:</b> Nominations are also needed for the KEN VAUGHAN MEMORIAL TROPHY – see 24.13 of the NRR's</p>
9	<p><b>Sponsorship:</b> BW – Continued discussions with a potential sponsor, have shared data on our entries and other nonproprietary information.</p> <p>There are opportunities to develop sponsors at the regional events level.</p>
10	Safety Delegate: Regrets
11	Competitors' Rep: Regrets
12	Technical Director: Regrets
13	Admin Rules Committee: Regrets
14	<p><b>Stewards Manual –</b></p> <p><u>Proposal:</u> to remove the requirement for Stewards to include the results in the logbook.</p> <p>Rationale: Results are currently available on a number of websites; we no longer need to wait for snail mail!</p> <p><b>Proposed</b> by MSw, <b>seconded</b> by DC, <b>passed</b>.</p> <p><b>FE:</b> Can we set up a <b>Stewards' School</b> for the quiet time of the year? Contact former competitors and members of the organizing groups to gauge interest.</p> <p><b>BW:</b> Interested in creating a <b>Stewards Working Group</b>.</p> <p><b>MSw:</b> For 2026 I would like to see each organizational team appoint an individual, with interest, to spend the event as a "<b>Steward-Observer</b>". Someone that can be mentored during the rally.</p> <p><b>BW:</b> The issue of <b>licenses</b> for CARS Stewards has come up. It would allow us to create a master list of who is qualified and to what level. Note the FIA <i>requires</i> event officials to be licensed.</p> <p><b>MSw:</b> is there an opportunity to <b>license some of our key positions</b> within the sport? Nothing within our sport happens without volunteers, this could be a way to recognize and to identify those who could be developed and mentored into other roles.</p> <p><b>CK:</b> Critical that we do not use this to create a perceived barrier to entry.</p>
15	<p><b>Stellantis Rally Cup North America</b></p> <p><b>FE:</b> Discussed this with Jerome Galpin. His plan is to manage the cup internally, so CARS Stewards and Scrutineers should not be needed to deal with any internal issues. JG is also set to make the rule changes needed to suit both CARS and ARA requirements.</p>
16	<p><b>New Business &amp; FIA University Online</b></p> <p>Ken Vaughan Trophy – discussed</p> <p>FIA university info can be shared with the regions and clubs.</p> <p>Access to FIA e- learning steps, (Note: the e-mail you use becomes your username).</p> <p>How to register:</p> <p><a href="https://fia.university/e-learning/">https://fia.university/e-learning/</a></p> <ul style="list-style-type: none"> <li>- &gt; click log in</li> <li>-&gt; click register</li> <li>-&gt; at " branch code " enter the code: eSafetySRG</li> </ul>

	<p>Current FIA e learning course modules – for new subscribers</p> <ul style="list-style-type: none"> <li>FIA Rally and Hill Climb eLearning Module</li> <li>Volunteer Officials</li> <li>Rally Chief Safety Officer</li> <li>Drifting Judges Training Module</li> <li>Ethics and Compliance</li> <li>FIA E-Safety eLearning</li> <li>FIA ENVIRONMENT online training module</li> <li>FIA Esports eLearning</li> <li>Motorsport Medicine – The Driver’s handbook</li> <li>Soft Skills</li> </ul> <p>Discussion re disciplinary issues and requests.</p> <p><b>BW:</b> If anyone has an issue at an event, it is critical that it be dealt with <i>at the event</i>. This can happen through an inquiry, a Judge of Fact report or by talking with the NSM delegate, etc.</p> <p><b>MSz:</b> At ARA events the ability to file and track the process of an inquiry is much easier through the use of Google Forms and Sportity. You file your inquiry or question in real time and officials post their decisions or answers in close to real time through the Google Docs link on Sportity. This provides transparency and immediacy. Also, a great learning tool for novice co-drivers and teams.</p> <p><b>MSw:</b> Earlier today I received the files to set this up from Mark Williams. If we can arrange to set this up within the next few months, I see that as a very <i>real</i> benefit. System requires the event organizer to assign an individual to respond and manage (link to Sportity is live).</p> <p><b>DC:</b> Question re CARS Media Level 1 bibs. These are owned by Bowes Media, not CARS and are reserved for series broadcast media only.</p>
17	<b>Next meeting</b> – Wednesday, December 10th, 2025 at 7:00pm ET.
18	Motion to adjourn was made, seconded and carried (MSz & DC)