

# CARS Board Meeting Minutes

## May 21th 2015

Item	Discussion
1A	<p>Meeting was called to order by John Hall at 7:08 pm EST</p> <p>Attendance included:</p> <p>John Hall (President)</p> <p>Eric Grochowski (Rally West Director)</p> <p>Peter Watt (RSO Director)</p> <p>Martin Burnley (Treasurer, RPM Director)</p> <p>Clarke Paynter (Vice President, Atlantic Director)</p> <p>Maxime Méconse-Laroque (RSQ Director)</p> <p>Ross Wood (Organizer Rep)</p> <p>Chris Martin (Competitor Rep)</p> <p>Terry Epp (CRC Series Manager)</p> <p>Absent:</p> <p>Warren Haywood (Technical Director)</p> <p>We have 5/5 directors making a Quorum. Meeting was called to order at 19:08 ET</p>
2A	<p>The meeting minutes from Mar 18<sup>th</sup> 2015, April 16<sup>th</sup> 2015 and May 4<sup>th</sup> 2015 were discussed.</p> <p>There were no concerns with the minutes as presented.</p> <p>A motion was made to adopt the minutes as presented.</p> <p>Motion was seconded.</p> <p>Motion Carried</p>
1B	<p>Financials</p> <p>Martin reported that 2<sup>nd</sup> qtr report would be next month but in the meantime cash situation is good and no un-anticipated expenses.</p> <p>Martin reminded Max that RSQ needs to get their insurance paid ASAP since it is now overdue. Max has been following up and reported that it would be into ASN right away.</p>
2B	<p>CRC</p> <p>Terry reported that he has received all of the documentation from BDC and that everything is on time. Terry still has a few Steward openings that need filling and is working on this.</p>
1C	<p>Subaru</p> <p>Terry mentioned that he had talked with both Ted and Brian about processing the contract. Don't sense any issue just that the Subaru guys have been very busy.</p>
2C	<p>Yokohama</p> <p>Martin has talked to Yokohama a few times. They are busy at this time of year.</p>

3C	<p>New Sponsorship Activity</p> <p>At a recent sponsorship committee meeting reviewed all of the leads that JF has been making contact with. He started with the list that Keith had made and is adding others. He is working on one positive lead currently with the possibility of some interest in the CRC.</p>
5C	<p>CARS/Event MOU</p> <p>John reviewed the "final" document. This version has had many adjustments to incorporate feedback and has been translated into French. Ross indicated that some organizers are concerned that the document comes across like a contract.</p> <p>John offered to eliminate the signature page and change the name to something that is less threatening.</p> <p>Martin reminded everyone that he had initiated the need for this sort of document some time ago, as a way of capturing who does what in relation to national events, and that it is in no way intended to be threatening, it is not intended to be a binding contract or all encompassing. It is a way of capturing the complexities of the working relationships required for a national level rally to be successful. It is a way of documenting the numerous unwritten rules that have developed over time and become difficult for one person to remember.</p> <p>Ross will set up a phone call and include Martin and John to review any outstanding concerns. In the meantime John will start the changes by removing the signature page and changing the title to something less contractual sounding.</p>
D	<p>Technical Rules Committee. Terry has sent some FIA web site changes to Warren that will require some changes to make sure that we are referencing the right place.</p>
1E	<p>Safety Plans</p> <p>Terry reported that progress is slow but does hope to have the project complete shortly</p>
2F	<p>Website Development</p> <p>John has received a set of wireframes from Frontech. Dean Campbell has provided some major input. John explained that Frontech are currently working on Phase 1, which is the web site design. We need to get everyone's input because this is the time to make changes and get it right. At the end of phase 1 CARS will sign off on the design and phase 2 will include the actual building of the web pages.</p> <p>Phase 1 is really a case of pinning down the scope and details. Any changes after Phase 1 sign off need to be avoided as much as possible because this becomes scope creep and costs money.</p> <p>Martin clarified that the website is not an ordinary expenditure and that without extra sponsorship and advertising sales will eat into the CARS reserve. With additional advertising sales and sponsorship this situation will be eased significantly.</p>
3F	<p>Stewards Manual</p> <p>Terry has drafted numerous changes to the Stewards manual. Alasdair and Alain are reviewing the updated document and hope to have a revised Stewards Manual for presentation to the board by the end of June</p>
4F	<p>Vehicle Tracking</p> <p>After the May 4<sup>th</sup> board meeting decision to pursue Rallysafe as the Vehicle Tracking system of choice John had asked all of the Directors to determine how many regional events would want to use the system.</p> <p>Eric and Martin reported that all 3 RW events would want to use the system.</p> <p>Max reported that CRQ would if it was a safety-mandated item but if it was being implemented for promotional purposes they might not. Some further understanding is required since Rallysafe is a major safety addition to rally while providing the rally organizational tools as well as the</p>

	<p>promotional possibilities.</p> <p>Peter had no feedback from the RSO regional organizers.</p> <p>Ross pointed out that those that have used the system are sold on it but those that have not seen the system in use don't see the benefits. The idea of an Eastern event trial was discussed and it was agreed that this might be the best next step after which we could re-ask the question as to how many regional events would want to utilize the system.</p> <p>We talked about Ross and Keith talking and that John might be able to help arrange some discussions with Rallysafe to set up a trial at possibly BDC or Defi. Ideally the Eastern group could find some sponsorship support for the trial similar to what happened in the West.</p>
2G	<p>Intent of Production Class</p> <p>Eric has handed the project off to Max who will work with Warren to develop the production class intent statement.</p>
4G	<p>RSQ/CRQ negotiations</p> <p>Max mentioned that there continues to be some difference of opinion on when and if the RSQ/CRQ contract should be re-signed. John talked about this being an RSQ matter, except if RSQ wants to further delegate sanctioning authority as part of the contract, in which case that aspect would need to involve CARS.</p>
5G	<p>Rally Moto in CRQ</p> <p>Max shared that the Rally Moto component of Rallye Saguenay will go ahead with the Rally Moto being sanctioned by the CMA. The Rally Moto will have its own rules, Stewards and will be managed separately from the RSQ sanctioned rally Saguenay. Max has issued a permit and insurance for the car rally is separate.</p>
7G	<p>Aerial Photography at CRC events</p> <p>We are waiting for the official words from ASN Canada FIA before proceeding</p>
1H	<p>Clarke and Max reported that they are co-operating on an overlay championship that will utilize Ledwidge Lookoff Rally, Baie and Charlevoix as a way of encouraging some competition and heightened interest in the sport.</p>
2H	<p>Ross raised the question of the involvement of the extended board. In particular the elected board held a meeting to handle a couple of votes on May 4<sup>th</sup> and the extended board members were not invited. Ross's question was has something changed.</p> <p>John explained that nothing has changed and Martin added that it was more of an oversight and a desire to get some critical business done on short notice that prompted the meeting. We agreed that this is not the way we should have done it, and inviting the extended board, even though some may not have been able to attend, would have been a more courteous approach.</p>
3H	<p>Safety Steward</p> <p>Martin brought to the board a request from Keith for CARS to consider the use of a Safety Steward to check the safety of stage preparation.</p> <p>There was some discussion and debate about the extent of the problem and who's role it is to properly prepare a stage to go hot. The board was in agreement that this is not something that CARS would feel comfortable being involved in.</p>
1J	<p>The next meeting will be on June 17<sup>th</sup> at 7 pm ET via conference call</p>
2J	<p>A motion was made to adjourn the meeting</p> <p>Motion was seconded.</p> <p>Motion Carried</p>

	The meeting adjourned at 9:45 PM ET
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