

CARS Board Meeting Minutes

May 14th 2014

Item	Discussion
1A	<p>Meeting was called to order by John Hall at 7:15 pm EST</p> <p>Attendance included:</p> <p>John Hall (President)</p> <p>Martin Burnley (Treasurer, RPM Director)</p> <p>Peter Watt (RSO Director) joined meeting during item 2C</p> <p>Ivan Butikofer (Vice President, RSQ Director)</p> <p>Clarke Paynter (Atlantic Director)</p> <p>Eric Grochowski (Rally West Director)</p> <p>Keith Morison (Marketing Manager)</p> <p>Ross Wood (Organizer Rep)</p> <p>Darryl Malone (Technical Director)</p> <p>Chris Martin (Competitor Rep)</p> <p>Terry Epp (Series Manager)</p> <p>We have a Quorum 4/5 Continue meeting (during item 2C went to 5/5)</p>
2A	<p>The meeting minutes from April 16th were discussed. No concerns were raised.</p> <p>Ivan made a motion to adopt the minutes as presented.</p> <p>Clarke seconded the motion.</p> <p>Vote count 4/4</p> <p>Motion Carried.</p> <p>April 16th 2014 meeting minutes adopted.</p>
1B	<p>Martin reported on the Financials.</p> <p>Nothing unusual to report. 2nd Quarter report will be available at the next meeting on June 11th</p>
2B	<p>Keith provided a Commercial and Media Report</p> <p>Currently lots of activity as we continue to talk to prospective sponsors. Nothing firm yet but seem to be making progress.</p> <p>Met with an agency in Montreal that have an interest in motorsport, have lots of ideas and want to help promote Rally and the CRC. We will continue to work with them.</p>
3B	<p>Terry reported on the current status of the CRC</p> <p>BDC safety plans have been reviewed, are well done and ready for the event. Waiting on Recce and Time schedules. Everything else under control.</p> <p>Defi have re-worked their event legs to allow for the new re-start rules to take effect.</p> <p>Terry proposed that Jean Francois Guité be the Senior Steward at Defi with Donald LeBlanc who is a Senior Steward supporting him. The board support Terry's proposal.</p> <p>Terry reminded the Regional Directors that Regional Stewards are required for Rocky, Defi, BDC and TP. Regional Steward for PFR has been named.</p>

2C	<p>Use of 32mm restrictor in alignment with proposed RA rule change</p> <p>During our 4-class structure development the use of a 32mm restrictor in open class cars was proposed as an effective way of slowing the fast open class cars. At the time RA was not ready to change to a 32mm restrictor so CARS decided to wait for a more opportune time as a difference in restrictor size for open cars would make it more difficult for cross border competition.</p> <p>RA are now ready to move to a 32mm restrictor in open cars and CARS needs to decide if this is the time for us to adopt a 32mm restrictor as a way of slowing cars or if we still want to make this move at all.</p> <p>There was some good discussion about the reason to change and Terry reminded everyone that we continue to have high speed issues and that we still need to reduce top average speeds. Organizers have been battling this issue by not using some roads and adding chicanes to the fastest roads. It was agreed that a 32mm restrictor would help the situation. Although it was also recognized that the top teams will be able to continue development and likely be able to re-coup speed over time.</p> <p>Ivan suggested that a 33mm restrictor would leave us in alignment with FIA cars and that 33mm might be a better size to move to from a compatibility point of view.</p> <p>The general sense was that we should probably take the opportunity to change to a smaller restrictor but that we should work closely with RA to make sure that the timing is coordinated. Darryl agreed to talk to Mike Hurst from RA to explore the idea of a 33mm restrictor and to establish common timing and communication of the change.</p> <p>Darryl will draft a proposed rule change and we will circulate a bulletin for 2-week rally community input to this proposed change prior to a final decision.</p>
1D	<p>Safety plan template for rally sprint and rally cross</p> <p>Terry will have a proposed template ready for the next admin rules committee meeting.</p>
2D	<p>Rule change for rally cross and rally sprint</p> <p>Ross will have a proposal regarding rally cross and rally sprint rules revamp for the next admin rules committee meeting</p>
9D	<p>Ross sent the new CRC national Event guidelines out to organizers for comment. No concerns raised. The board accepts that organizers have no concerns.</p>
1E	<p>Safety Guideline Review Committee</p> <p>The committee has met and are cleaning up, updating and adding details to the safety guidelines.</p>
5E	<p>Not for Profit Corporations Act</p> <p>Martin reported that the appropriate filing forms had been completed and that the articles of continuance have been filed with the Federal Government</p>
1F	<p>2015 CRC schedule</p> <p>Radium rally is set for the weekend of May 24th. The rally is using the same northern Rocky Mountain Rally roads; recent pictures show that the roads are looking good. Eric, Martin and John will be at the Radium Rally and will explore with John Blaber how the roads are at this time of year and the organizers willingness to relocate the RMR to this weekend in 2015. With a positive outcome this would allow us to set the ball in motion to establish the 2015 schedule with a better spread of the events.</p>
1G	<p>Funding Contingency Plan</p> <p>Currently there is a shortfall in the 2014 budget, Martin, Keith, and John create a small committee to develop a contingency plan in case other funding is not found before the end of the year.</p>

2G	<p>CARS sanctioned events documentation and communication policy</p> <p>John has drafted a policy document that outlines the minimum documentation and communication requirements for organizers of CARS sanctioned rally sport events. There was some good discussion on the role of CARS, the Regions, Regional rule sets.</p> <p>It was generally agreed that such a document would be helpful in making sure that organizers of rally sport events understand the sanctioning body expectations, however the document still needs some work and will be refined further by the Admin rules committee ahead of the next board meeting.</p>
3G	<p>Flying camera platforms</p> <p>This is another follow up from the April ASN meeting at which time the requirements for use of drone or UAV type camera platforms at CARS sanctioned events was discussed.</p> <p>In recent years they have become increasingly popular as a way of filming aerial action footage, however it was brought to our attention by Jones Brown that our event insurance does not cover aircraft or aircraft use and in fact if the UAV is being flown commercially for the event it actually requires a Transport Canada Special Flight Operations Certificate (SFOC) and liability insurance.</p> <p>UAV's being flown privately or as a hobby do not require the SFOC and liability insurance is available through Model Aeronautics of Canada (MAAC)</p> <p>In either case it was suggested that organizers should require that users of these vehicles at CARS sanctioned events show proof of insurance coverage as the risk of an out of control UAV causing damage is real.</p> <p>Keith will draft an information sheet that can be circulated to the rally community to explain the situation.</p>
1H	<p>The next board meeting is set for June 11th at 7:00pm ET</p>
2H	<p>Peter motioned to adjourn the meeting at 9:10 ET</p> <p>Martin seconded and vote was 5/5 in favor.</p>