

CARS Board Meeting Minutes

March 19th 2025

Item	Discussion
1	<p>Meeting was called to order by Bill Westhead on Wednesday March 19 at 4:03 pm PT</p> <p>In attendance: BW Bill Westhead (President) MB Martin Burnley (RPM Director) MSz Michael Szewczyk (RW Director & Rule Book Advertising sales) DC David Cotie (RSO Director & Treasurer) FE François East (RSQ Director & Vice President) MSw Malcolm Swann (ARMS Director & Secretary) NL Nicki Lachapelle (Organizer Representative) CK Chris Kremer (Past President)</p> <p>We have Quorum with all Region Directors present.</p>
2	<p>Agenda motion to approve was made, seconded and carried.</p>
3	<p>Approval of Previous Minutes. Quick discussion re; when to include identifying information in the minutes. To be dealt with, with circumspection and on a case-by-case basis.</p> <p>A motion to adopt the February 20, 2025 board meeting minutes was made, seconded and carried. (DC & FE)</p> <p>A motion to adopt the one-page summary for broad distribution was made, seconded and carried. (MB & MSw)</p>
4	<p>Budget – 2025 update</p> <p>First ¼ update was shared for discussion.</p> <p>Member Clubs who have not applied for renewal, have been contacted (April 1 deadline)</p> <p>MSz – Ad sales – a few more confirmations, and payments have been made.</p>
5	<p>CRC report (BW) – remind event organizers to send supp regs to region director and President, ideally more than 60 days prior.</p> <p>There is a desire for information and event visibility on behalf of competitors that in many cases does not jive with the current timelines.</p> <p>Supp regs are a clarification of the structure of the event, this does not prevent an event from posting general information to provide information such as dates, accommodation options, location of headquarters, general timelines to assist teams in planning.</p> <p>FIA and some ARA events are posting this pre-event information, prior to the official supp regs.</p> <p>When it comes to information for teams to plan for your event, the earlier the better!</p> <p>CARS is looking to work with the organizer group to review the event requirement timelines.</p> <p>The Board reviewed & discussed the BWWR letter.</p>

	<p>PFR update: Organization list is complete, with an active & engaged group of individuals. Initial planning is for 160 km of stages. Reminder; the Western portion of the 2024 CRC awards and the 2024 WCRC will take place at PFR.</p> <p>DC - provided an update on the KWRC planned Rally of the Voyageurs on April 5, 2025. Catchacoma Ontario, same roads as previously used for the Black Bear & Galaway Forest rally. Timing of event is based on Turtle activity within the habitat.</p> <p>MSw – provided a review of the Cochrane winter rally that took place on March 9th.</p> <p>FE- will be involved with the organization of Charlevoix so will need an individual to assume CRC – NSM responsibilities for the duration of the event.</p>
6	<p>Sponsorship and Contingencies</p> <p>A lengthy, spirited and wide-ranging discussion was held re a sponsorship contract.</p> <p>DC - Motion: The board delegates the responsibility to CARS president (BW)to negotiate an agreement on behalf of CARS to detail, outline obligations and commitments in regards to the Sponsorship agreement received by CARS March 19th 2025.</p> <p>Seconded by MB All in agreement. Motion passed.</p>
7	<p>RSQ Sanair Rallycross</p> <p>FE RSQ club CASLL is asking for an exception to the following rule for their Sanair Rally Cross: 27.2.1 A Rally Cross is generally held on an unpaved, flat surface, wherein the course consists of straight sections, connecting turns or corners via the use of cones, hay bales or similar objects.</p> <p>FE Motion to allow this rally cross to be conducted on a paved surface. Seconded MSw All in agreement – passed.</p>
8	<p>Insurance</p> <p>BW - the CARS Loss Control Manual is being updated, required by Stoneridge.</p> <p>FE - Liability insurance coverage for on-road use of Quebec licensed competition vehicles used at events has been lost.</p> <p>RSQ requests to have CARS contact an insurance company to explain needs.</p> <p>Request a Canada wide package to cover all competitors. Stoneridge does not provide this coverage. Unfortunately, each province has its own laws and rules.</p> <p>ICBC has a current program but is not available outside of BC.</p> <p>Ontario -Facility, all companies contribute to this pool.</p> <p>Project to deal with this over the next 5-10 years. Registration and Insurance for rally cars.</p> <p>Ability to solve the registration issue is the first step.</p> <p>FE- plating cars an issue currently re SAAQ problems.</p> <p>New CARS parental waiver is awful. Poorly designed. FE willing to work w Bazinet on correcting this.</p>

9	<p>Open CARS Roles: Safety Delegate</p> <p>BW – role description includes admin resp. how important is this?</p> <p>MB – First candidate does not want to take on the full role, but will support the chosen delegate.</p> <p>Role description provides guidelines, it really becomes whatever the individual makes of it based on knowledge, ability and skills.</p> <p>MSw – I think we ask the candidate to come on board and each region provides a rep to form a committee.</p> <p>BW – yes, he brings a wealth of knowledge and experience. Very important that events assign a safety officer. What do we need to set him up for success.</p> <p>Invite to next BOD meeting. Mentor by MB. Each region give him a contact.</p> <p>BOD in agreement</p>
10	<p>Organizers' Committee</p> <p>NL - Meeting scheduled for late March.</p>
11	<p>Competitors' Committee – Regrets</p> <p>Underutilized by competitors – needs to be promoted within the community.</p> <p>BW – to send link to allow directors to access and update their profile on CARS website.</p>
12	<p>Technical Rules Committee – Regrets</p> <p>Incident at event Scrutineer or stewards to enter in logbook.</p> <p>Follow up re damaged vehicles.</p> <p>MSw – without a National Scrutineer it falls on the event Stewards to ensure logging and follow up with the National Tech Delegate</p> <p>MB - In concert with the event scrutineer the Stewards have an obligation to withhold the logbook.</p> <p>MSw – Cars board to detail to the event Stewards on an event-by-event basis - direction from the board. Mal to create a discussion piece for upcoming BOD meeting.</p> <p>MSw to create rule change wording adjustment to 12. 9 .6.6</p> <p>Rational: that a car has been damaged to the extent that CARS is going to ask for it to be re-evaluated before being allowed to be used in a CARS sanctioned event again.</p>
13	<p>Admin Rules Committee - Regrets</p> <p>Drop down menu currently on CARS website re</p> <ol style="list-style-type: none"> 1- CARS Code of Conduct 2- CARS Harassment and Violence Policy 3- CARS Privacy Policy
14	<p>Project: Harassment Policy & Procedure</p> <p>See item 13</p>
15	<p>Project: Virtual Log Books</p> <p>Another individual has come forward to help support this project.</p>

16	Communications and Marketing <p>Old Business: Suggestion to convene a BOD Committee, need people recommendations from Directors! Please forward to social@carsrally.ca</p> <p>CRC Newsletter – simple and easy to publish & circulate</p> <p>What is the best platform?</p>
17	Volunteer Support– <p>Need people recommendations from Directors! Please forward to BW</p> <p>Objective to discuss recruit, engage, share experiences and ideas and tools to help us deliver a better volunteer experience. What’s working, what’s not.</p> <p>Provide a platform to help achieve this.</p> <p>Steward selection and training NL looking at manual updates required</p> <p>Discussed ideas to Identify, engage and train the next group of Stewards.</p> <p>Beginner and advanced programs. Progression and opportunities.</p> <p>One hour intro to Stewarding?</p>
18	<u>Next meeting - Wed April 16, 2025 at 7:00pm ET.</u>
19	motion to adjourn was made, seconded and carried