

CARS Board Meeting Minutes

March 16th, 2022

Item	Discussion
1	<p>Meeting was called to order by Jean-Francois Guité on March 16th 2022 at 7:05pm ET</p> <p>In attendance:</p> <p>Jean-Francois (JF) Guité (President)</p> <p>Martin Burnley (RPM Director)</p> <p>Chris Kremer (RW Director & Secretary/Treasurer)</p> <p>Warren Haywood (RSO Director)</p> <p>François East (RSQ Director & Vice President)</p> <p>Terry Epp (National Series Manager)</p> <p>Graham Bruce (Technical Director)</p> <p>Ross Wood (Organizer Rep)</p> <p>André Leblanc (Competitor Representative)</p> <p>Leanne Junnila (for second agenda item only)</p> <p>Absent:</p> <p>Clarke Paynter (Atlantic).</p> <p>We have Quorum at 4/5</p>
2	<p>Approval of Minutes.</p> <p>A motion to adopt the February 16th Board meeting minutes was made, seconded and carried.</p>
3	<p>Women in Motorsport Presentation by Leanne Junnila. Leanne attended the recent FIA WIM conference where the theme this year was "Purpose Driven". The 4 pillars of the Purpose were reviewed as being:</p> <ol style="list-style-type: none">1. Environment with F1 heading to net zero emissions by 2030.2. Diversity & Inclusion with more inclusive specifications and rules. It was noted that motorsport is well positioned to be inclusive – perhaps more so than some other sports.3. Health & safety with the focus being the Smart Driving Challenge to become the World's Smartest Driver!4. Community Development. The Ernst & Young worldwide report on the 22,000 FIA clubs was discussed. It was noted that motorsports have a greater community economic impact than most other sports. <p>WIM GOALS;</p> <p>1 Year; WIM patches. Seek some funding under the WISE grant.</p> <p>3 Year; Data collection. Create the WIM Ambassador program. Create a careers booklet on career development.</p> <p>5 Year; Business plan to create revenue. Training ladder development. Annual WIM scholarship.</p> <p>The board asked questions on the presentation and thanked Leanne for the work that she is doing on WIM.</p>

4	<p>Financial Report:</p> <p>Chris presented the first quarter financials and was able to report that we are on track relative to where we expected to be at this early part of the financial year.</p>
5	<p>CRC Report:</p> <p>Terry reports that the Insurance rates for 2022 have not been issued yet so the upcoming events do not yet know what their costs will be. JF is going to call Stoneridge tomorrow to ask for the documents.</p> <p>Rallye Perce Neige – Sups have been reviewed by Terry. Schedule is good, Route book is good, Safety Plan is in progress. Terry reports that communication and cooperation are very good. Keith M and Vincent are arranging the RS data collection for stage GPS coordinates.</p> <p>Rocky Mountain Rally – no submissions have been received yet.</p> <p>Trophy Presentations – Messages are going out to trophy recipients to arrange for trophy presentations.</p> <p>The Ken Vaughn trophy presentation is being arranged.</p>
6	<p>Organiser Representative Report</p> <p>Ross reports that the back-up timing for Rallye Perce Neige has been arranged.</p>
7	<p>Competitor Representative Report.</p> <p>Andre reports that all is in hand.</p>
8	<p>RSQ:</p> <p>The Board discussed the long-term direction of our policy on First Aid course requirements and prerequisites. This led to a broader discussion on the requirements to qualify for a rally license. A group will meet separately from this meeting to discuss licensing prerequisites with a focus on first aid. Group will consist of Warren, JF, Chris, Martin. JF will schedule a meeting.</p> <p>The Rallysafe marshal training videos don't seem to be available in French and are needed for the Quebec events. Chris is going to follow up with SAS to obtain French versions if they are available.</p>
9	<p>Marketing Arrangement RFP.</p> <p>The Board reviewed the Marketing RFP that was developed and presented by Warren and the working group. Good document being developed. The group had some discussion and a bit of wordsmithing but the Board is ready to send the RFP out to the partner that wishes to become involved in our sponsorship and marketing efforts. Warren is to follow up.</p>
10	<p>Insurance: - Renewal and rates for 2022 was dealt with under CRC Report.</p> <p>Our insurance agent has changed the method for signing and retaining participant waivers. All CARS sanctioned events now need to create the event(s) on the speedwaiver.com portal and issue a link for participants to sign the waivers electronically. It was generally thought that this will be a good system but immediate implementation as required by the agent is problematic. The system was used at Cochrane a week ago and revealed some areas for improvement. Martin will conduct a zoom type info session with Rallye Perce Neige to get them up to speed. A general announcement is needed and JF will draft that with Debbie.</p>
11	<p>Subaru Canada:</p> <p>John Hall and Jean Francois Guite held a meeting with Subaru Canada to introduce JF to the organization and to get to know the new Point of Contact there. A very positive meeting. Our request for additional funding to help with the TV production costs is being considered and the agreement renewal is being worked on.</p>

12	<p>Admin Rules:</p> <p>Chris presented the proposed changes to rulebook section 16 in John's absence.</p> <p>Most of the changes were administrative but will require some new control boards to be created. One rule change that had been controversial was the increase in holding time at an ATC with the proposal to increase this time from two to three minutes. This would align with the FIA and ARA. There was concern for the overall event schedules as this would add one minute per stage to the event time line. To compensate for this, it was decided to reduce the transit time calculation from 80% of posted speed limit plus 3 minutes, to 80% of posted speed limit plus two minutes.</p> <p>A motion to adopt the changes as amended was made. Seconded. Motion was carried. The rule change will come into effect after Rallye Perce Neige.</p> <p>The CARS Covid protocols and waivers used at events are to remain in effect for now. This will be reviewed later in 2022.</p>
13	<p>Technical Rules.</p> <p>Graham. It has been identified that Angel Portella can assist in Spanish language communications between CARS and the Spanish speaking FIA Technical delegate.</p> <p>A draft Classic or Historic class proposal was presented by Graham and was discussed by the Board and it was agreed in principle that we will work towards creating the class on a national basis. A rule set for the class will be developed for discussion by the rally community.</p>
14	<p>Next meeting is set for April 20th at 7:00 pm ET.</p>
15	<p>A motion was made to adjourn the meeting at 21h32pm ET. Seconded and carried.</p>