

CARS Board Meeting Minutes

June 17th 2015

Item	Discussion
1A	<p>Meeting was called to order by John Hall at 7:00 pm EST</p> <p>Attendance included:</p> <p>John Hall (President) Eric Grochowski (Rally West Director) Martin Burnley (Treasurer, RPM Director) Clarke Paynter (Vice President, Atlantic Director) Maxime Méconse-Laroque (RSQ Director) Ross Wood (Organizer Rep) Chris Martin (Competitor Rep) Terry Epp (CRC Series Manager) Warren Haywood (Technical Director)</p> <p>Absent:</p> <p>Peter Watt (RSO Director)</p> <p>We have 4/5 directors making a Quorum. Meeting was called to order at 19:10 ET</p>
2A	<p>The meeting minutes from May 21st were discussed.</p> <p>There were no concerns with the minutes as presented.</p> <p>A motion was made to adopt the minutes as presented.</p> <p>Motion was seconded.</p> <p>Motion Carried</p>
1B	<p>Financials</p> <p>Martin presented the cheque log for the 2nd Qtr. all normal run of the mill items.</p> <p>Martin presented the budget sheet showing the 2nd Qtr actual against the year plan. Expenses are very close to budget. Revenues are a little ahead of plan because of some up-front payments. As the event season picks up expenses will pick up. Overall in a good position with no surprises.</p>
2B	<p>CRC</p> <p>Terry reported that BDC is ready to go. Stewards are all in place.</p> <p>Defi sup regs have been reviewed and ready to move forward.</p>
1C	<p>Subaru</p> <p>John reported that Subaru have signed the 2015 contract so funding is in place for the balance of the year. We will be discussing TV ad spots closer to the broadcast season.</p>
2C	<p>Yokohama</p> <p>Martin has talked to Yokohama and updated them on many of the CARS activities, presenting them the opportunity to be more involved.</p>

3C	<p>New Sponsorship Activity</p> <p>John reported that the plan was for JF to join the meeting to introduce himself to the board and share what he is working on. After a few failed attempts to connect JF we continued without him.</p>
5C	<p>CARS/Event Responsibility outline.</p> <p>After making a few more minor changes Ross confirmed that all National event organizers are now okay with the final version of the document.</p> <p>Ross indicated that there is no longer any need for further discussion.</p> <p>A motion was made to adopt the CARS/Event Responsibility Outline as presented in English and French.</p> <p>The Motion was seconded</p> <p>The Motion was carried</p> <p>John will now work with Debbie to develop a distribution list that includes the Extended board, National event organizer clubs Presidents, National event organizers and our Media company.</p>
D	<p>Technical Rules Committee. Terry has sent some FIA web site changes to Warren that will requires some changes to make sure that we are referencing the right place.</p>
1E	<p>Safety Plans</p> <p>Terry reported that the safety plan templates are in progress</p>
2F	<p>Website Development</p> <p>John reviewed that he and Martin had signed the software development agreement with Frontech and that built into it are milestones periods during which we will need to review the details produced before moving forward to the next step.</p> <p>Dean Campbell has been working hard to review the wireframe and provide the media company perspective and input to the design.</p> <p>Martin reviewed the how the website development will impact the association finances through 2015. Martin developed a cash flow projection showing worst-case, probable-case and best-case scenarios. In conclusion the treasurer is comfortable that the planned website development is quite manageable. Martin offered to make the cash flow projections available for review by any of the extended board.</p>
3F	<p>Stewards Manual</p> <p>Terry is completed his work and waiting for Alasdair and Alain to review</p>
4F	<p>Vehicle Tracking</p> <p>John has been sensing some pockets of concern to us proceeding with pursuing Rallysafe. He asked what the board wanted him to do. Continue as previously directed by a board motion to pursue the use of Rallysafe for 6 national events and as many regionals as want to participate. OR stop the effort.</p> <p>This lead to a fairly long discussion during which time it has become apparent that Eastern events and EZTrak continue to work towards implementing a vehicle tracking system that does not meet the current board specs with respect to competitor safety and car to car communication, but is cheaper. It sounds as though cost to the competitor is the main issue for the Eastern event organizers. Another issue is that Eastern competitors have not been exposed to the Rallysafe system and therefore are not able to talk from a solid knowledge base.</p> <p>Ross has agreed to work towards a full trial of Rallysafe at Defi. John will wait to hear for next steps from Ross.</p> <p>Martin indicated that he would talk with Eric and the Western organizers as implementing Rallysafe in the West only may be an option.</p>

2G	<p>Intent of Production Class</p> <p>Max, Warren and John will meet offline to develop an intent statement</p>
4G	<p>RSQ/CRQ negotiations</p> <p>Max indicated that the relationship between RSQ and CRQ is good and that they have been working together well.</p>
5G	<p>Rally Moto in CRQ</p> <p>At the recent Rallye Saguenay they had 14 cars and 6 motorcycles. They ran as two simultaneous events. They did have some logistical problems that caused some delays but overall it appears to have been a successful trial of the concept.</p>
7G	<p>Aerial Photography at CRC events</p> <p>John reviewed the ASN Canada FIA statement regarding the use of UAV at ASN sanctioned events. It is clear that they are not allowed unless they are flown by a commercial operator, in accordance with Transport Canada regulations and carrying insurance coverage that names ASN, CARS and the event as insured's.</p>
1J	<p>The next meeting will be on July 22nd at 7 pm ET via conference call. John will check with Peter Watt on his availability.</p>
2J	<p>A motion was made to adjourn the meeting</p> <p>Motion was seconded.</p> <p>Motion Carried</p> <p>The meeting adjourned at 9:45 PM ET</p>