

# CARS Board Meeting Minutes

June 13th, 2018

Item	Discussion
1A	<p>The meeting was called to order at 7:00 ET</p> <p>Attendance included:</p> <p>John Hall (President)</p> <p>Chris Kremer (Sec/Treasurer &amp; Rally West Director)</p> <p>Martin Burnley (RPM Director)</p> <p>Patrick Rainville (RSQ Director).</p> <p>Clarke Paynter (Atlantic Director)</p> <p>Graham Bruce (Tech Director)</p> <p>Wim van der Poel (Competitor Rep)</p> <p>Ross Wood (Organizer Rep)</p> <p>Terry Epp (Series Manager)</p> <p>We have a quorum with 4/5 directors to start the meeting.</p> <p>Darryl Malone (Vice President, RSO Director) Joined at 7:10 ET</p>
2A	<p>A motion was made to approve the May 9<sup>th</sup> board meeting minutes, as presented. The motion was seconded and carried</p>
1B	<p>Chris reported that 2<sup>nd</sup> quarter results are on track. A little over budget on some supplies but expected that will come into balance as events and competitors purchase supplies.</p>
2B	<p>Terry reported on CRC events;</p> <p>Rocky faced high spring run-off damage to roads and tight supply of marshals. Lots of hard work by the organizers had event go off really well. Dust was a bit of a problem and the event went to 2-minute windows.</p> <p>Baie is also facing road damage from high spring run-off. A key road bridge was lost causing some re-routing. Final decision on stages and route should be complete tonight June 13<sup>th</sup>. Currently have 42 entries including 5 from NACAM. Service park has been moved to the Honda dealer on the highway.</p> <p>Defi have a set of sup regs approved and ready for publishing. Will be using same route as last year.</p> <p>Nothing from PFR yet.</p>
3B	<p>Ross reported on behalf of the organizers. They discussed bulletin 2018-02 Rule Changes. No concerns with explanation of user fees, mixed opinions on graduated recce speeding fines.</p> <p>It was brought up by the Technical Director that events holding tech inspection immediately prior to the start make it tight and difficult for the Scrutineering staff and the National Scrutineer to do a thorough job. Also does not leave any teams much time to fix any problems found.</p>

4B	<p>Wim indicated that competitors liked the clarification issued by Rocky regarding user fees. Some good discussion followed. A lot of comments pointed out the difficulty in being precise in this regard. There are so many variables. We can't begin to presume insurance coverage of a specific incident, as each case will be different.</p> <p>Wim is going to draft a document that highlights the type of user fees in general terms. This will be circulated to the board for input.</p>
5B	<p>Martin had nothing new to report. Patrick reminded Martin that RPAC had promised the documents in French. Martin thanked him for the reminder and will take that back to the RPAC board.</p>
4C	<p>John reported that Motul had sent a couple of Lordco people to the Rocky Mountain Rally and that Mary Dascollas had escorted them to the various spectator areas.</p>
1D	<p>Graham reported that he will continue to work on the pop-off implementation ready for Jan 2019.</p>
2D	<p>The National Scrutineer report from Rocky was discussed.</p> <p>The board expressed appreciation to Matt and Graham for producing the report and thought it was excellent. After future events it was agreed that this report should be sent to the extended board for review and discussion as required.</p> <p>There were a couple of issues highlighted;</p> <ol style="list-style-type: none"> <li>1. Bulletin 2017-06 on circuit breaker and fire extinguisher installation was not in compliance on a couple of the top cars. This non-compliance has been noted in the logbooks and corrections expected before the next event.</li> <li>2. Reporting late for Tech does become a problem for the organizers. In this case the teams requested late tech and it was possible to accommodate. Reasons for late tech might be understandable on occasion, but teams are expected to make every effort to meet the schedule.</li> </ol>
3D	<p>Graham reported that he is working on the functional spec for an e-logbook. We will work on deciding how to get the development done.</p>
4D	<p>The introduction of a historic class in the CRC was discussed. The board were supportive of the concept of an historic class, but suggested that a market survey be conducted to determine more precisely the interest level.</p> <p>With enough potential support for such a class and if a class might add some entries to the CRC events it would be worthwhile developing the appropriate technical specs.</p> <p>John will work with Graham to develop a market survey.</p>
5D	<p>Had a good discussion on the use of Tech Notes. It was agreed that the Tech Director should post tech notes that are limited to specific technical matters. In these cases it can be an explanation as to how some technical component works, or how to best use it.</p> <p>Subjects that get into offering training or opinion based how to documents, although potentially very helpful do not belong in our tech notes.</p> <p>If an individual or group create a training document on how to extinguish a car fire or how to extricate a driver from a car, this may well be excellent material but we should leave it to that person or group to publish the material them selves.</p>
1E	<p>John reported on the discussions between the Admin Rules Committee and the Technical Director in regards to our CARS disciplinary philosophy.</p> <p>The resulting document entitled "Officials and their Duties – Guiding Principles" was discussed</p>

	<p>The document touches on three key items;</p> <ol style="list-style-type: none"> <li>1. The CRC is an amateur championship that needs to encourage participation. We can help by using more of a learning and coaching philosophy when dealing with inadvertent rule infractions. Especially with newer, less experienced competitors, in situations that offer no competitive advantage.</li> <li>2. Review of the penalties to offer the organizer and the stewards more flexibility in making the penalty suit the crime.</li> <li>3. Modify the Judge of Fact report procedure to follow the same grievance process as outlined in sections 8, 9 &amp; 10 of the GCR's</li> </ol> <p>Board members expressed support for this change in philosophy. The ARC will draft the proposed rulebook changes and bring back to the board for further discussion.</p>
1G	<p>Martin reported that the discussions that are taking place between the CARS group and Alberta Transportation are going well. If we obtain a favourable outcome, we will use it to encourage other Provinces to create similar exemptions. In the meantime a Traffic Management Plan was put in place for RMR, which allowed un registered cars to get a TOP for the event.</p>
3G	<p>John discussed the addition of Charlevoix to the series and the impact on cost of media.</p> <p>Patrick indicated that in his discussions with Charlevoix that they understood that their participation in the championship is conditional on a satisfactory observation and the ability for CARS to resolve the issue of needing to film 8 events.</p> <p>Charlevoix themselves do not have any leads that could help us increase national series sponsors.</p> <p>Martin suggested that we should convene a sponsorship committee meeting in the near future. John will schedule it.</p> <p>Martin will make contact with Yokohama to see if there is any interest.</p>
6G	<p>John discussed the introduction of a new web tab called "Press Release" which is intended to provide the opportunity to our Regions and events so that they can get a press release style news article posted on the CRC website.</p> <p>We discussed that this should be available to Regional Championships and Regionally sanctioned events. This could include any CARS sanctioned event.</p> <p>John has developed a short guideline that he will send to the Extended board. The Regional Directors and Organizer rep can pass it along to the appropriate people.</p> <p>Guideline.</p> <ol style="list-style-type: none"> <li>1. Written in a Press Release style (drives consistent approach)</li> <li>2. Provided to the CARS office in both languages</li> <li>3. Include at least one 16:9 picture that can be used as a poster picture complete with photog approval to use. More pictures are okay.</li> <li>4. CARS will review content for appropriateness.</li> <li>5. CARS will post the Press Release.</li> </ol>
1J	<p>The next meeting is set for Wednesday July 11<sup>th</sup> at 7:00PM ET</p>
2J	<p>A motion was made to adjourn the meeting. The motion was seconded and carried. The meeting adjourned at 10:20pm ET</p>