

CARS Board Meeting Minutes

June 11th 2014

Item	Discussion
1A	<p>Meeting was called to order by John Hall at 7:00 pm EST</p> <p>Attendance included:</p> <p>John Hall (President)</p> <p>Martin Burnley (Treasurer, RPM Director)</p> <p>Peter Watt (RSO Director)</p> <p>Ivan Butikofer (Vice President, RSQ Director)</p> <p>Clarke Paynter (Atlantic Director) joined meeting at item 3B</p> <p>Eric Grochowski (Rally West Director)</p> <p>Keith Morison (Marketing Manager)</p> <p>Ross Wood (Organizer Rep)</p> <p>Darryl Malone (Technical Director)</p> <p>Chris Martin (Competitor Rep)</p> <p>Terry Epp (Series Manager)</p> <p>Nicki Beverley (Recorder)</p> <p>We have a Quorum 4/5 Until 3B then 5/5 Continue meeting</p>
2A	<p>The meeting minutes from May 14th were discussed. Minor typo was pointed out by Ivan. This will be rectified in approved minutes</p> <p>Martin made a motion to adopt the minutes as amended.</p> <p>Ivan seconded the motion.</p> <p>Vote count 4/4</p> <p>Motion Carried.</p> <p>May 14th 2014 meeting minutes adopted.</p>
1B	<p>Martin reported on the Financials and the Articles of Continuance.</p> <p>The CARS office now has a copy of the documents of continuance as supplied by the Federal Government.</p> <p>Currently financials look good but this is mostly because of our back end loaded expense plan, the later year expenses will draw the financial situation into a shortfall position. Later in the meeting under item 2F Martin, John & Keith will present a budget contingency plan aimed at dealing with the projected shortfall.</p>
2B	<p>Keith provided a Commercial and Media Report</p> <p>Received a firm "no" from the most promising auto manufacturer sponsor prospect. Continue to negotiate with a race fuel supplier and reasonably positive on the prospects of a deal. Anton the Montreal agency is busy chasing a couple of items but nothing firm.</p> <p>Yokohama have reduced their support of the CRC by approx. 50%</p> <p>Overall the effort to increase sponsorship has not been fruitful so far this year. We will continue working hard to produce a high quality media production through the latter six months of the year with the intent of being able to show potential sponsors a good return on investment.</p>

3B	<p>Terry reported on the current status of the CRC</p> <p>Baie des Chaleurs- Terry has been working with the organizers to work on their supp regulations and schedule. Reports from the organizers are that all the roads have been deemed passible and usable with some minor grading required in some areas. They do have their insurance certificate, and even though current entries are low they are expecting many late entries.</p> <p>Defi- Terry is working through some small concerns he has with their Supp Regulations and schedule. There will be some venue changes for the national competitors, and they are planning on running two separate schedules for Regional and National competitors.</p> <p>Terry is currently working on logistics for getting the national signage from his house to the event. A quick discussion was held about a current competitor and how their seed points will work for Baie.</p>
4B	<p>Technical Committee Director</p> <p>Darryl has tendered his resignation for July 1st, and Warren Haywood has been suggested to be the technical director for the balance of the year, and at the end of the year the position will be up for re-election. Warren is a mechanic and has been involved in rally for over 10 years; at one point owned his own rally car production shop. Darryl is very supportive of him being a strong candidate for this role.</p> <p>5/5 Board members are in support of Warren becoming the technical director role for the balance of the year.</p>
2C	<p>RA Rule Change Proposal</p> <p>Rally America wants to go to a 32mm restrictor in open class cars to slow the cars down in the higher gears, however Rally America is still in the discussion stage of what to do at this point.</p> <p>This point will be discussed at the next meeting when hopefully some more information has come to light.</p>
1D	<p>Safety plan template for rally sprint and rally cross</p> <p>Terry has developed a safety plan template for national stage rallies and plans to produce various stripped down versions of this for each of the rallysport event types. Safety Plans for Rally Cross will be venue specific and only required to be submitted once unless changes occur in the organizational structure of the event, or modifications of the venue.</p> <p>ARC will continue working on this project.</p>
2D	<p>Rule change for rally cross and rally sprint</p> <p>Ross has contacted representatives from RSQ, RW, RPM & ARMS for participants in the re-write</p>
9D	<p>Vehicle Compliance Rule Change Proposal</p> <p>A rule change was proposed to sections 8.2 12.1.2, 12.9.7, 21.6.3 in order to clarify that a car compliance challenge can occur any time up to the finalization of the results. The board believes that 8.2C covers the ability to challenge a vehicle up to 30 minutes after the finish of the car.</p>
10D	<p>John presented the "minimum documentation and communications requirements for CARS sanctioned events" proposal to the CARS board for further discussion. Some updates had been made since the last review at the May 14th meeting.</p> <p>This document outlines the minimum requirements for Organizer and CARS Regional Director documentation and/or communication as it relates to planned rallysport events in the region. Each type of Rallysport event requires slightly different and varying amounts of information but never the less, if CARS are to sanction an event, then CARS board need to assure themselves that the event is following the rules & guidelines set out by CARS.</p> <p>There was good discussion and various thoughts on the need for the Regional Director to be involved</p>

	<p>John reminded everyone that the CARS regional director is the CARS authority in the region and that if CARS sanction an event it is critical that the Regional Director be aware that this is the case and is satisfied that the event is being run in accordance with CARS rules.</p> <p>It is recognized that in the majority of cases the documentation and communication is already in place and events are operating per the rule sets. In these cases the proposed document really doesn't change much but assures that the communication lines between the Organizer and the CARS Regional Director are open so that the CARS Regional Directors can perform their oversight responsibilities.</p> <p>John will continue to get input from the board. With board support the policy will be communicated more broadly.</p>
11D	<p>Section 14</p> <p>John presented a revised and updated section 14 "Types of Route Presentation". The proposal includes a complete revision to reflect our current practice, with organizer-supplied notes and a min of 1 pass recce/familiarization and competitor generated notes created during 2-pass recce.</p> <p>Concern was raised about 14.4- limitations of use, and 14.5- marking allowances, as these subsections don't allow organizer-supplied notes to evolve over time, which has become common practice with many teams. It was agreed that 14.3- the disclaimer should remain in section 14 to help protect the creators and organizers providing organizer supplied notes but sections 14.4 and 14.5 should be eliminated.</p> <p>Received good input and general support for the changes. John will take back to the ARC and continue to work on the revisions. It will go out for rally community input as soon as the board supports it.</p>
12D	<p>CARS rule book preamble</p> <p>John presented a revised preamble section for the CARS rule book. Currently it includes a code of ethics and the rule change procedure. The proposal would increase the preamble to include the Vision, Mission, Code of Ethics, National Event Guidelines, CARS sanctioned event documentation and communication policy and the Rules change procedure.</p> <p>The board was generally supportive of the concept but it was suggested that possible the National Event Guidelines and the CARS sanctioned event documentation and communication Policy might be better located at an appropriate place within the rulebook proper.</p> <p>John & Terry will continue to work on this and bring proposal back to the board.</p>
1E	<p>Safety Guideline Review Committee</p> <p>No update as the group working on this project has not had time to meet since the last CARS board meeting</p>
1F	<p>2015 CRC schedule</p> <p>John reported on discussions with the Rocky Organizer and that he was going to discuss with the Town of Invermere the possibility of moving the event into the May timeframe. Late May is not viable because of cattle on the range. Early May could be a possibility.</p> <p>The board discussed at length the issue of a packed fall schedule and its negative impact on the championship. The board is in agreement that the schedule needs to be spread out across the year.</p> <p>It was agreed that until we have a decision on which western events will slot in where we are stuck on finalizing which eastern events take which time slot.</p> <p>To help move the west's decision along Nicki will lead a small group of the key individuals to try and work out a plan. The group should include the Regional Directors, and event organizers for the nationally supported western events, including Rocky, PFR and Big White.</p>

2F	<p data-bbox="191 77 542 111">Funding Contingency Plan</p> <p data-bbox="191 126 1471 222">Martin presented a 2014 budget contingency plan that is aimed at addressing the sponsorship-funding shortfall that we will see if we continue to be unsuccessful at attracting further sponsorship.</p> <p data-bbox="191 237 1471 396">The plan includes a selection of cost cutting measures that are designed not to impact the transfer to the events. But will cut CARS activity in such areas as Tech Director participation at events, Brand Manager activity, reduced cost AGM, etc. The plan also includes asking our suppliers to tighten their belts and help us cut some costs, along with some minor increases in revenue from the commercial sector.</p> <p data-bbox="191 411 1500 480">The original budget was set with an anticipated level of sponsorship support, unfortunately we have lost some sponsorship funding and we have not been able as of yet, to attract new support.</p> <p data-bbox="191 495 1476 592">The board brainstormed other fund raising ideas and we're open to suggestions from the rally community, but overall we are optimistic that we can achieve our original budget plan with this contingency plan implemented.</p> <p data-bbox="191 606 1019 640">The board was supportive of us moving forward with the plan</p>
2G	<p data-bbox="191 674 542 707">GCFR Insurance Reviewer</p> <p data-bbox="191 722 1403 819">John asked for a volunteer to act as the insurance reviewer for this regional event, as the regional reviewer is the organizer of the event. Peter Watt will let the organizer know who volunteered.</p>
1H	<p data-bbox="191 848 1070 882">The next board meeting is set for Monday July 14th at 7:00pm ET</p>
2H	<p data-bbox="191 913 899 947">Clarke motioned to adjourn the meeting at 10:26 ET</p> <p data-bbox="191 961 388 995">Eric seconded.</p> <p data-bbox="191 1010 613 1043">Meeting adjourned at 10:26 ET</p>