

CARS Board Meeting Minutes
Wednesday, January 7, 2026 7:15 pm ET

Item	Discussion
1	<p>Meeting was called to order by Bill Westhead on Wednesday January 7 at 4:21 pm PT</p> <p>In attendance: BW Bill Westhead (President) RO Rose Oakhill (RPM Director) MSz Michael Szewczyk (RW Director & Rule Book Advertising sales) DC David Cotie (RSO Director & Treasurer) FE François East (RSQ Director & Vice President) MSw Mal Swann (ARMS Director & Secretary) DD Debbie Dyer (Office Manager)</p> <p>We have Quorum with 5 Region Directors present.</p>
2	<p>Agenda: <i>Motion to approve</i> the agenda was made, seconded and carried. (DC & MSz)</p>
3	<p>Approval of Previous Minutes. <i>A motion to adopt</i> the Dec 10, 2025 board meeting minutes was made, seconded and carried. (FE & DC)</p>
4	<p>Board Elections for 2026</p> <p>DD – We have received nominations for the following positions and these will be voted on by the member clubs at the AGM</p> <p>Rallye Sport Quebec, Rally West: 2-year terms; Rally Pacific Motorsports: 1-year term</p> <p>Eric Dube has been nominated for RSQ director, Michael Szewczyk for RW and Rose Oakhill for RPM.</p> <p>Competitors’ Representative, 2-year term; Mikael Arsenault has been elected</p> <p>Organizer Representative, will be selected from within the Organizers group.</p> <p>DD – we also agree on responsibilities within the board for secondary roles.</p> <p>DC – agreed to continue as Treasurer, MSw agreed to continue as recording secretary.</p> <p>MSz – was “voluntold” and agreed to undertake the vice-president role.</p>
5	<p>Signing authority</p> <ol style="list-style-type: none"> 1. <i>A motion to approve</i> continuation in using BMO for CARS chequing account, was made, seconded and carried. (MSw & RO) 2. <i>A motion to approve</i> continuation in using Manulife for CARS investment account, was made, seconded and carried. (MSw & DC) 3. <i>A motion to move</i> to single signature for BMO cheques, was made, seconded and carried after explanation & discussion. (DC & MSw) <p>NB: Debbie Dyer, Bill Westhead and David Cotie will be the authorized signatories.</p>
6	<p>Saturday CARS AGM Roles for board members</p> <p>The CARS AGM agenda was reviewed and responsibilities assigned to each of the Region Directors and the President.</p> <p>A review of proxies and the handling of the voting procedures was conducted.</p> <p>Debbie will draft up the agenda with names and motions attached.</p>

	<i>A motion to approve the 2025 CARS AGM agenda was made, seconded and carried. (MSw & MSz)</i>
7	<p>Year End Financial Statement</p> <p>Review, discuss and answer questions to insure a common understanding. The 2025 Financial Statement will be voted on at the AGM.</p> <p>Note: In 2025, CARS has moved to a financial compilation rather than a financial review and engagement.</p>
8	<p>2026 Budget</p> <p>Review previously agreed-to CARS Budget proposed for 2026.</p> <p>2026 CARS Budget will be voted on at the AGM.</p> <ol style="list-style-type: none"> 1. 2026 Membership fees same as 2025, \$200 2. 2026 License fees same as 2025 3. 2026 Event Permit same fees as 2025, \$1500 4. 2026 Insurance levies will be the same until renewal (April) 5. 2026 RallySafe levies planned to be same (subject to AUD FX)
9	<p>Location of 2026 AGM.</p> <p>Proposal that the 2026 AGM take place virtually in January 2027.</p> <p>Agreement to hold virtually, due to the high cost of an in-person meeting.</p>
10	<p>2026 Steward assignments</p> <p>Debbie presented the 2026 proposed Stewards assignments list.</p> <p><i>A motion to approve the 2026 proposed Stewards assignments list was made, seconded and carried. (MSw & DC)</i></p>
11	<p>2026 CARS-CRC Event Responsibilities MOU</p> <p>Review & discussion. No changes for 2026, just a calendar year update (2025 to 2026).</p>
12	<p>2026 Rule Book</p> <p>Reminder that this document is live (continually updated) on the CARS website.</p> <p>The rule book appears under Competitors, Organizers and Stewards documents sections.</p>
13	<p>CRC report</p> <p>BW - 2026 CRC Calendar</p> <ul style="list-style-type: none"> • Rallye Perce Neige, Feb. 6-7 <p>DC to undertake NSW role. Supp regs are up, and CRC awards will be presented to Eastern competitors.</p> <ul style="list-style-type: none"> • Rocky Mountain Rally, May 30-31 • Pacific Forest Rally, June 5-6 • Baie de Chaleurs, June 26-28 • Rallye Défi Beauce-Appalaches Sept 11-12 • Rallye de Charlevoix, Oct. 30-Nov 1 • Tall Pines Rally, Nov. 20-21 • Big White Winter Rally, Dec. 4-5

	MSz: for round table: Restructure the CRC, annual safety questionnaire for competitors before license is issued.
14	<p>Extended Board & other CARS support role confirmations for 2026</p> <p>CARS Office Manager – Debbie Dyer Past President – Chris Kremer Technical Director – Matt Pullen ARC Chair & Rule Book – John Hall Social Media & Marketing – Frédéric Senterre Translator – Pierre Racine Medical Delegate – Dr. Kelsey Holt Regional Insurance Reviewers – Regional Directors Statistician – Debbie Dyer Safety Delegate – David Steeper Competitor Representative – Mikaël Arsenault</p> <p>CRC Series Manager – open – currently undertaken by CARS directors. Can this be split with two individuals? East & West Organizer Representative – <i>open</i> – to be voted on by event organizers. Executive Director – <i>open</i></p>
15	Next Meeting: Wednesday January 28, 2026 at 7:00pm ET.
16	<i>Motion to adjourn</i> was made, seconded and carried. (DC & MSz)