

CARS Board Meeting Minutes

January 7th, 2025

| Item | Discussion |
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| 1 | <p>Meeting was called to order by Chris Kremer on Jan 7th at 7:23pm ET</p> <p>In attendance:</p> <p>Chris Kremer (President)</p> <p>Martin Burnley (RPM Director and Treasurer)</p> <p>Michael Szewczyk (RW Director)</p> <p>David Cotie (RSO Director)</p> <p>François East (RSQ Director & Vice President)</p> <p>Malcolm Swann (ARMS Director)</p> <p>Debbie Dyer (Office Manager)</p> <p>We have Quorum at 5/5</p> <p>Absent</p> <p>None</p> |
| 2 | <p>Approval of Minutes.</p> <p>A motion to adopt the December 11th Board meeting minutes was made, seconded and carried.</p> |
| 3 | <p>Board elections:</p> <p>It was reviewed that Bill Westhead was elected President of the association for 2025</p> <p>François East let his name stand for re-election as Vice President. A motion was made to elect François as VP for 2025, the motion was seconded and carried.</p> <p>David Cotie let his name stand for Treasurer A motion was made to elect David as Treasurer for 2025, the motion was seconded and carried.</p> <p>Mal Swann let his name stand for Secretary A motion was made to elect Mal as Secretary Treasurer for 2025, the motion was seconded and carried.</p> |
| 4 | <p>Use of financial institutions:</p> <p>A motion was made to continue using BMO for operating account banking services, the motion was seconded and carried.</p> <p>A motion was made to continue using Manulife for investment account banking services, the motion was seconded and carried.</p> <p>A motion was made to have signing authority assigned to the CARS President, Treasurer and Office Manager, the motion was seconded and carried</p> |
| 5 | <p>The AGM agenda was reviewed and responsibilities assigned to each of the Region Directors and the President. Debbie will draft up the agenda with names and motions attached.</p> |
| 6 | <p>The 2024 YE financial statement was not available, as soon as it is received it will be sent to Martin for review and then onto the board. Will be looking for a new accountant for 2025 year end.</p> |

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| 7 | <p>The 2025 proposed budget was reviewed prior to presentation to the membership at the AGM. The board support the proposal. Key highlights include;</p> <ul style="list-style-type: none"> • The budget is balanced • Fees all remain the same as 2024 with no increases. • We do not yet know about the 2025 insurance rates until February or March |
| 8 | <p>The 2025 AGM was discussed and it was agreed that it should be another virtual AGM that will take place on the second weekend in January 2026. CARS will continue with virtual AGMs in the long term, but also will work on developing Eastern and Western annual awards banquets/ceremonies.</p> |
| 9 | <p>Debbie presented the 2025 proposed stewards list.</p> <ul style="list-style-type: none"> • Discussion on the number of years served as a steward for one specific event, maximum of 3, would prefer 2. • Debbie will contact a couple of people to see if they are willing to Steward for 2025. • Mal would like to see the local clubs appoint someone as a Shadow Steward to train people to come up the ranks <p>A motion was made to accept the proposal, the motion was seconded and carried.</p> |
| 10 | <p>The CARS Event MOU. Debbie will make changes to the MOU regarding the years and send to the president for review.</p> |
| 11 | <p>The 2025 English and French Rulebook is posted online. Michael is working on ad sales and these will ads will be added into the rulebook and it reposted.</p> |
| 12 | <p>Organizer report, nothing to report will work on the agenda for Saturday morning</p> |
| 13 | <p>First safety plan draft for Rallye Perce Neige received. Some concern over missing information regarding assignments. The stage schedule and itinerary have been seen.</p> <p>Planning on holding the CRC award banquet on Thursday evening before Rallye Perce Neige, will see if Bill is able to attend.</p> <p>Invitation reviewed, Debbie will work on letters and send them out, with invitation, to award winners.</p> <p>PFR and RMR dates may change. Will know in a couple of weeks, organizers are working on logistics.</p> |
| 14 | <p>Chris reviewed the extended board for 2025 along with a number of our support roles;</p> <p>CRC Series Manager –</p> <p>CARS Office Manager – Debbie Dyer</p> <p>CARS Technical Director – Matt Pullen</p> <p>Admin Rules Committee & Rule Book – John Hall</p> <p>Social Media – Frederic Senterre</p> <p>Translator – Pierre Racine</p> <p>Medical Delegate – Kelsey Holt</p> <p>Regional Insurance reviewers – Region Directors</p> <p>Seed List & Statistician – Debbie Dyer (still supported by George Dewar)</p> <p>Competitor Representative – Ken Wawryk</p> <p>Organizer Representative – Nicki Lachapelle (After organizer meeting on Jan 11/25)</p> <p>Safety Officer –</p> <p>Executive Director -</p> |

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| 15 | The next meeting is set for January 28 th at 7:00pm ET pending Bill's schedule |
| 16 | A motion was made to adjourn the meeting at 20:47 ET. The motion was seconded and carried. |