

CARS Board Meeting Minutes

January 6th, 2022

Item	Discussion
1B	<p>Meeting was called to order by John Hall on Jan 6th at 7:05pm ET</p> <p>In attendance:</p> <p>John Hall (President)</p> <p>Martin Burnley (RPM Director)</p> <p>Chris Kremer (RW Director & Secretary/Treasurer)</p> <p>Warren Haywood (RSO Director)</p> <p>François East (RSQ Director & Vice President)</p> <p>Terry Epp (National Series Manager)</p> <p>Graham Bruce (Technical Director)</p> <p>Clarke Paynter (ARMS Director)</p> <p>Ross Wood (Organizer Rep)</p> <p>André Leblanc (Competitor Representative)</p> <p>Jean-Francois (JF) Guité (President Elect)</p> <p>Debbie Dyer (Office Manager)</p> <p>We have Quorum at 5/5</p> <p>Absent</p> <p>None</p>
2B	<p>Board elections:</p> <p>It was reviewed that JF Guité was elected President of the association for 2022</p> <p>François East let his name stand for re-election as Vice President. A motion was made to elect François as VP for 2022, the motion was seconded and carried.</p> <p>Chris Kremer let his name stand for Secretary Treasurer. A motion was made to elect Chris as Secretary Treasurer for 2022, the motion was seconded and carried.</p>
3B	<p>Use of financial institutions:</p> <p>A motion was made to continue using BMO for operating account banking services, the motion was seconded and carried.</p> <p>A motion was made to continue using Manulife for investment account banking services, the motion was seconded and carried.</p> <p>A motion was made to rescind John Hall's signing authority and to give JF Guité signing authority for the association. The motion was seconded and carried.</p> <p>A motion was made to renew signing authority for the Secretary Treasurer, Chris Kremer, the motion was seconded and carried.</p> <p>A motion was made to renew signing authority for the Office Manager, Debbie Dyer, the motion was seconded and carried.</p>

4B	<p>John reviewed the extended board for 2022 along with a number of our support roles;</p> <p>CRC Series Manager – Terry Epp</p> <p>CARS Office Manager – Debbie Dyer</p> <p>CARS Technical Director – Graham Bruce</p> <p>Admin Rules Committee & Rule Book – John Hall</p> <p>Media Production and Marketing Warwick Patterson and Christopher Bowes</p> <p>Translator – Pierre Racine</p> <p>Medical Delegate – Kelsey Holt under the supervision of Dr Blois.</p> <p>Regional Insurance reviewers – Region Directors</p> <p>Competitor Representative – André Leblanc</p> <p>Organizer Representative – Ross Wood</p>
5B	<p>A motion was made to adopt the December 16th Board meeting minutes, the motion was seconded and carried</p>
6B	<p>The AGM agenda was reviewed and responsibilities assigned to each of the Region Directors and the President. Debbie will draft up the agenda with names and motions attached.</p>
7B	<p>The 2021 YE financial statement was presented for review and was accepted by the board.</p>
8B	<p>The 2022 proposed budget was reviewed prior to presentation to the membership at the AGM. The board support the proposal. Key highlights include;</p> <ul style="list-style-type: none"> • The budget is balanced • The budget includes funding to train users for initial round of RallySafe • Fees all remain the same as 2021 with no increases.
9B	<p>Martin presented a RallySafe implementation plan. The plan was well received as it answered many of the questions board members and others had. The presentation will be shared with the organizers at the January 7th meeting, also for review.</p> <p>Key highlights included;</p> <ul style="list-style-type: none"> • A set fee/car for all national rallies • National fee includes a subsidy that will go towards use of RallySafe for regional rallies. • National rallies will use the full system of tracking, timing and scoring. • Features such as QZ monitoring and virtual chicanes will be available for use. • Regional rallies will be able to choose their level of participation. • Competitors will be required to purchase the antenna, mounting and power kit.
10B	<p>It was agreed that the board will keep on its agenda the topic of succession planning as it will be important that key roles such as the CRC series manager succession is handled well.</p>
11B	<p>John presented the 2022 goals; most are consistent with previous years although additions include the successful implementation of RallySafe as the next step in event and competitor safety. The goals as presented were supported by the board.</p>
12B	<p>The YE director reports are included in the AGM package. All board members are encouraged to review the report.</p>
13B	<p>The 2022 AGM was discussed and it was agreed that it should be another virtual AGM that will take place on the second weekend in January 2023.</p>

14B	Terry presented the 2022 proposed stewards list. A motion was made to accept the proposal, the motion was seconded and carried.
15B	John presented the 2022 NARC calendar. The board supported.
16B	John presented the 2022 version of the CARS/Event responsibilities MOU. The only changes updated the date and added the CARS responsibilities related to RallySafe implementation.
17B	<p>The English version 2022 rule book was reviewed. John and Terry presented a number of housekeeping type changes and a few additional words related to the use of RallySafe. It was pointed out that we needed to change reference to 000 car as the course car that checks that marshals are in place; this was changed to 00 car. The remainder of the changes proposed were all accepted by the board.</p> <p>The French version of the rule book is currently in translation and will be ready in the next week or so.</p> <p>As soon as Terry has the current advertising artwork Debbie will produce the final PDF and post to the website.</p> <p>It was suggested that a good review of the French rulebook should be done to ensure that the English and French intents are consistent. John will add this to the ARC agenda.</p>
18B	<p>Martin raised a question about the Novice championship and the thought that following the same 3 event qualification rules can lead us to not award the championship and that this is somewhat counterproductive since the novice championship is trying to encourage participation of new comers.</p> <p>Also, this year two drivers scored 12 points, one driver participated in two events and one driver participated in three events. It was suggested that possibly both drivers could be deemed to have won the championship.</p> <p>John will add this topic to the ARC agenda and start a review.</p>
19B	<p>Martin had raised a concern about the studded tire rules and their application at the last board meeting. As a result of that discussion Graham was asked to provide a rule clarification. In doing so it highlighted some differences in philosophy of board members.</p> <p>The questions revolve around the use of NA DOT, Other DOT and competitions tires that are studded as well as the manufactured eco studded tires.</p> <p>John will add to the ARC agenda to develop a proposed philosophy for tires that once approved by the board can be used by the TRC to develop any required rule change.</p>
20B	The next meeting is set for Wednesday January 19 th at 7:00pm ET
21B	A motion was made to adjourn the meeting at 10:10 ET. The motion was seconded and carried.