

# CARS Board Meeting Minutes

January 19<sup>th</sup>, 2022

Item	Discussion
1	<p>Meeting was called to order by JF Guité on Jan 19th at 7:00pm ET</p> <p>In attendance:</p> <p>Jean-Francois (JF) Guité (President)</p> <p>Martin Burnley (RPM Director)</p> <p>Chris Kremer (RW Director &amp; Secretary/Treasurer)</p> <p>Warren Haywood (RSO Director)</p> <p>François East (RSQ Director &amp; Vice President)</p> <p>Terry Epp (National Series Manager)</p> <p>Graham Bruce (Technical Director)</p> <p>Clarke Paynter (ARMS Director)</p> <p>Ross Wood (Organizer Rep)</p> <p>André Leblanc (Competitor Representative)</p> <p>John Hall (ARC chairman)</p> <p>We have Quorum at 5/5</p>
2	<p>Meeting Minutes - A motion to adopt the Jan 6,7,8 Board meeting minutes, correction on title of the Jan 7 meeting proposed by Martin, seconded by Chris and carried.</p>
3	<p>2022 Budget - Nothing to report</p>
4	<p>CRC Report - Terry confirmed the list of stewards for season to come. Only one has to be confirmed for RPN because of the new dates.</p>
5	<p>Long Term Planning - Terry will look at listing/thinking all the tasks that he does and come back to the board with what can be done. Looking at the future of this huge task and know WE will have to find a way to go thru succession without any gap.</p> <p>Martin proposed to check the list of duty vs the position description on CARS web site.</p> <p>Ross and Mary took place as NSM rep when Terry was not available. General opinion is it's not best interest to have multiple people at this task.</p> <p>François did conclude that we must work a mentorship plan with Terry and the board so Terry can share/transmit his knowledge for the continuation of his good work in the future.</p> <p>Warren suggested that we think about sharing the task. General task, pre-event job, during event and post-event conclusion. The board need to define what is wanted from NSM.</p> <p>JF mentioned we will need to look at applying succession plan to all key people in the sport to share as much knowledge while available.</p> <p>As no consensus where made, JF suggest to bring this back soon until we find a way.</p>
6	<p>2022 Goals: Reviewed the list. discussion about seeing if something can be done to be more efficient regarding communication, multiple way get information out. Ask who would like to be more involved.</p>

	<p>25 club members/ 8 national event to communicate with, stay in touch both way communication.</p> <p>Warren RSO meet 1x/month with club rep. 80% CARS update + open discussion.</p> <p>François RSQ 4x/year club meeting (6) Would plan a French national meeting soon.</p> <p>Martin proposed goals: 1-invite 1 club to each meeting 5 min club info, 5 min open forum?  2-About René comment about rule enforcement- to be worked on this year.  3-Studded tires rules have to be clarified.</p> <p>Clark, Atlantic is a different reality region, rally solo, club without event, trying to boost all the maritime is a challenge.</p> <p>John: the communication needs to go thru region director by club to competitor.</p>
7	<p>Affiliation with GDS - GDS have been voted in as ASN Canada at last FIA meeting in Paris in December. We will continue the process of officializing a formal contract to "rally division".</p> <p>JF have a dedicated meeting planned Jan 26. One of the topics is the insurance.</p> <p>Martin noted that we will need to act soon as our current insurance end in March.</p> <p>Stoneridge/Bazinet in Qc. will need a discussion probably in French to help manage the things easier with CARS office. JF will take care of it.</p>
8	<p>Competitor Rep Report - André was informed by the board of how to get things done, great intro by Chris.</p> <p>André bring few topics from the competitor.</p> <p>1-Smaller teams needed 30min minimum service to help them go through all of the work with a small team.</p> <p>2-Example of CHX short time service before parc fermé "penalized" some teams.</p> <p>3-The idea of a one time/year registration. Not the first time this idea was brought to the board...All agreed that this is the way for the future.</p> <p>4-Historic class rules to be made to help access more car to event. Also, an old business on going, need a larger reflection as it may have many impacts. Discuss about tranny, brake, suspension, cage, SF, pace notes...</p> <p>John also explained the need to have a draft of a rules and to propose it to the board was the first step to be done.</p> <p>Martin: All the extended board have to work in the best interest of the sport, the competitor rep is a big responsibility, need to talk in the name of all.</p> <p>Graham: Respect to historic class. Get interest to put something down on paper.</p> <p>Ross: report that David Brassard already worked on once/year registration. John brought to the attention that sharing privacy info is delicate.</p> <p>Warren asked about how our portal is protected on our website.</p> <p>Terry to help André: Debbie can send a group email to all CARS licence holders.</p>
9	<p>Organizer rep report - Discussion about MOU. Some events would like to see a draft version of the MOU sent out for comment before becoming final.</p> <p>John agreed some last-minute little detail changed. Bottom line it's a draft agreement document bring to document what we do and what we expect event to do.</p>

	<p>Ross is aware that some organizers are not comfortable with it. We will try to clarify this and have more communication when it's time to touch this or any transformation about it. Both ways, keep open communication.</p> <p>Chris: Good thing is to have more communication.</p> <p>Graham suggested that perhaps Vincent and Keith for split the role of National Scrutineer.</p> <p>François and Warren presented Cezary and Vincent Landreville as RS specialist and National scrutineer</p> <p>Discussion about conflicting role to have both jobs at an event. Can be challenging to have dual role on safety side.</p>
10	<p>Rallysafe - Ross: has 5-6 people interested about RS managing at event. Will discuss this with Martin.</p> <p>Martin: think about a RS specialist at both end of the country. John: more people with knowledge is better. Also live scoring thru sneakattackrally.com will be a \$ opportunity for the event.</p> <p>Martin: discussion about HST/GST, bottom line, we will need to collect for now and try to get money back later, possibility of 3-4 year if it happens. The exemption for Insurance took three years to obtain.</p> <p>RS info will get out more in a communication than a formal bulletin.</p> <p>Our cost will be under \$200/unit.</p> <p>Warren asked about installation kit rental, after discussion, it will not be published about rental to be sure people not rely on this at last minute.</p> <p>Chris talked about publishing info in Supp Regs asap, Graham and Ross asked what social media will be best to reach as much team as possible. Information will be added to CRC website too.</p>
11	<p>Admin Rules Committee - The board all agree that John will continue acting as ARC chairman, John is interested in keeping this task, members are Ross, Terry and Chris will attend some meetings to see how it's done.</p> <p>Martin will ask Paul Westwick to get involved.</p> <p>2022 Rules book English Version is 100% clean with advertising on and Terry beat his \$ goal.</p> <p>Pierre Racine is working French at the moment. It's expected to be done in the next week. To be publish on website soon.</p> <p>Translation of the RS communication also being done soon.</p> <p>Donald Leblanc/ John letter accepted by the board to be translated.</p> <p>Clark idea about publish Donald picture and letter on website.</p>
12	<p>Tech Rules Committee - Graham asked to put National scrutineer on next agenda, he will put words together soon.</p> <p>Also put on next agenda AMP digital meeting info to be done with Chris, Warren, François, Clark and Warwick. CARS need to be specific with what they feel AMP could help with.</p>
13	<p>Next meeting is set for February 16 at 7:00 pm ET</p>
14	<p>Motion was made to adjourned the meeting at 9:12pm ET by Warren seconded by Martin,</p>