

CARS Board Meeting Minutes

January 10th, 2024

Item	Discussion
1	<p>Meeting was called to order by Jean Francois Guite on January 14th, 2024, at 7:19 pm ET. In attendance by Zoom: JF Guite (CARS President and Chair) JF Chris Kremer (RW Director & Secretary/Treasurer) CK François East (RSQ Director, Vice President) FE Mal Swann (ARMS Director) MS Graham Bruce (Technical Director) GB Yannick Lefebvre (NSM) YL Martin Burnley (RPM Director) MB David Brassard (Org Rep). DB Warren Haywood (RSO Director) WH John Hall (ARC Chair) JH Michael Szewczyk (RW Director in waiting) Joined at 7.25 pm. Debbie Dyer (CARS Office Manager). We have a Quorum.</p>
2	<p>CARS Board meeting minutes of December 13th, 2023 were adopted by motion.</p>
3	<p>CARS Board positions: JF announced that Chris Kremer will become the CARS President for 2024 following the AGM this weekend. Secretary: Warren Haywood Treasurer: Martin Burnley Vice President: Francois East</p>
4	<p>Signing Authority: The handover of signing authority to the incoming Treasurer will be delayed until a review of the selection of which bank we use, and where the investments are held, is completed. Target is to have the review completed prior to the February meeting. MB</p>
5	<p>Saturday AGM Roles for board members: Assignments were made for motions that need to be made at the AGM. DD will distribute these to board members along with the correct wording.</p>
6	<p>Year End Financial Statement:</p> <ul style="list-style-type: none">• 2023 was a good year of recovery following the lean years of Covid 19.• The draft report has been received from the accounting company and will be finalized after the AGM. A new accounting company will need to be engaged for the 2024-year end.• Insurance rates are not yet known but little change is anticipated. The Internal protected insurance fund has a healthy balance. Rates will be reviewed once insurance policy is received.

	<ul style="list-style-type: none"> The Rallysafe internal protected fund lost a significant amount of money in 2023 due to high freight costs and increased fees from SAS – primarily for the addition of the timing feature.
7	<p>2024 Budget: CK presented the 2024 Budget.</p> <ul style="list-style-type: none"> 2024 membership Fees same as 2023. 2024 License fees same as 2023. 2024 Event Permit fees as 2023. 2024 Insurance levies same until renewal in April 2024 RallySafe levies to remain unchanged for 2024. Unidentified projects considered are social media, electronic logbook, one registration system, boost control monitor
8	<p>Succession Planning:</p> <p>Discussion on the need for succession planning on as many of the CARS roles as possible. Difficulties arise in that many positions are elected positions and as such there is no assurance that the mentored individual becomes the replacement.</p> <p>Encourage each position to have and develop an understudy.</p>
9	<p>2024 Goals:</p> <p>CK reviewed the President goals for 2024 which include:</p> <ol style="list-style-type: none"> Evaluate the CRC on how it currently operates and how we could add value to the competitors who travel across the country. Study the financial cost of competing to competitor so as to better understand how much is being spent on the sport and where. Implement new safety procedures in increase safety to both volunteers and competitors. Have a new set of class rules ready for rollout in 2025. Continue to increase the number of followers the CRC has on social media. <p>Additionally, the existing initiatives from 2023 will be continued:</p> <ul style="list-style-type: none"> <i>Permanent car numbering system.</i> <i>Single sign-up system for multiple events and</i> <i>Production Class rule changes.</i> <i>Create a rule change that will penalize teams that leave the prescribed route on transits to possibly perform illegal service, while still applying a reasonable amount of discretion for road conditions etc.</i>
10	<p>Location of 2025 AGM:</p> <p>It was suggested, and agreed, that the formal AGMs will be virtual.</p> <p>The benefits of having a centralized Awards Ceremony was recognized and it was felt to be of benefit, but it is also a very expensive event. For the 2024 awards, CARS will likely continue to conduct the awards ceremonies regionally, unless the financial picture improves significantly.</p>
11	<p>2024 Steward assignments:</p> <p>Review of the proposed 2024 Steward assignments. Charlevoix Stewards need to reconfirm due to date change. Assignments sheet needs updating with new date too.</p> <p>MS is to look into taking the FIA Stewarding course.</p> <p>More Stewards are needed in the West.</p>

12	<p>2024 CARS/Event MOU</p> <p>Very few changes to the event MOU. Mostly a reduction of the event responsibilities for TV production crew assistance.</p>
13	<p>2024 Rule Book:</p> <p>JH has set up the online rule book to be updated whenever a rule change is implemented rather than at year end. Also, excellent sales of advertising space with one advertiser being in arrears on payment.</p>
14	<p>Organizer rep report:</p> <p>Organizers pre meeting was held this week. Board/Org meeting will be long or short. Will discuss Pirelli, Rallysafe costs and perhaps other items.</p>
15	<p>Club request for affiliation:</p> <p>A newly formed rallysport club has formed on Vancouver Island. Rally Association of Vancouver Island (RAVI) and has requested CARS affiliation. Motion to accept the affiliation request was carried.</p>
16	<p>CRC report:</p> <ul style="list-style-type: none"> • Perce Neige entries at 10 entrants. Security plan is not yet submitted. • Big White NSM report was read. • CK and YL are to write congratulatory letters to the 2023 CRC winners.
17	<p>Extended Board and other CARS support role confirmation for 2024:</p> <p>CRC Series Manager – Yannick Lefebvre</p> <p>CARS Office Manager – Debbie Dyer</p> <p>Technical Director & TRC Chair – Graham Bruce</p> <p>ARC Chair & Rule Book – John Hall</p> <p>Media Production and Marketing – Frederic Santerre</p> <p>Translator – Pierre Racine</p> <p>Medical Delegate – Kelsey Holt</p> <p>Regional Insurance Reviewers – Regional Directors</p> <p>Seed List keeper & Statistician – Debbie Dyer</p> <p>Competitor Rep – Ken Wawryk</p> <p>Organizer rep – David Brassard</p> <p>Safety officer – TBD</p> <p>Executive director – TBD</p> <p>National Scrutineer – TBD for 2025</p>
18	<p>Next Meeting Thursday February 15th 2024 via zoom at 7.00 pm ET.</p>
19	<p>A motion was made to adjourn the meeting at 10.41 pm ET</p>