

CARS Board Meeting Minutes

January 9, 2015

Item	Discussion	Action
	Closed Elected Board Meeting January 9, 2015	
1B	<p>Meeting was called to order by John Hall on January 9, 2015 at 20:20</p> <p>John Hall (President)</p> <p>Martin Burnley (RPM Director) Secretary/Treasurer</p> <p>Eric Grochowski (RW Director)</p> <p>Peter Watt (RSO Director)</p> <p>Ivan Butikofer (RSQ Director) Vice President</p> <p>Clarke Paynter (ARMS Director)</p> <p>Debbie Dyer (Office Manager / recorder)</p> <p>We have Quorum at 5/5</p>	
	<p>Presidential Elections</p> <p>The Board welcomed John Hall into the 2015 Presidency for his third consecutive term.</p>	
2B	<p>Board Appointments for 2015</p> <p>Vice President – left until Sunday January 11, 2015 after AGM elections</p> <p>Peter Watt motions for Martin Burnley to be the Secretary/Treasurer for 2015.</p> <p>Eric Grochowski seconds.</p> <p>Vote count 4/4</p> <p>Secretary/Treasurer – Martin Burnley</p>	Motion carried
3B	<p>Extended Board and Other CARS Support Role Confirmation</p> <p>John Hall – President</p> <p>Martin Burnley – Rally Pacific Motorsports - Secretary / Treasurer</p> <p>Eric Grochowski – Rally West</p> <p>Peter Watt – Rally Sport Ontario</p> <p>Ivan Butikofer – Rally Sport Quebec</p> <p>Clarke Paynter – Atlantic Region Motorsports</p> <p>Terry Epp -CRC Series Manager</p> <p>Debbie Dyer -Office Manager</p> <p>Warren Haywood -Technical Director and Technical Rule Committee Chair</p> <p>Ross Wood – Organizer Representative</p> <p>John Hall- Administrative Rule Committee Chair and Sponsorship Committee Chair</p> <p>Warwick Patterson – Promoter</p>	

	<p>Pierre Racine – Translator</p> <p>Dr Robert Labrie – Medical Delegate</p> <p>Pete Gulliver – Regional Insurance Reviewer</p> <p>George Dewar – Seed List Keeper and Statistician</p>	
	<p>Succession Planning</p> <p>Was once again discussed and the Board decided to continue developing job descriptions for the critical roles so that it will be easier to have another person pick up a role.</p>	
4B	<p>Saturday AGM Roles for Board Members</p> <p>Board members picked what sections of the AGM agenda they were going to present.</p> <p>Discussion on Regional Elections</p> <p>Groups of Clubs from that region can choose a chair and scrutineer for Regional election; can be a club member or a director of the board. Will only record result not numbers.</p>	
5B	<p>2015 Compensation</p> <p>Nothing to report – budget for 2015 does not include any increases</p>	
6B	<p>2014 Year End Financial Statements</p> <p>Martin reviewed the pre-circulated financials and no concerns or questions were raised.</p> <p>2014 Started out good then some sponsorship was lost. Contingency plan was put in place and towards the end of the year some ads were sold so we finished the year marginally in the black and better than budget.</p>	
7B	<p>2015 Budget</p> <p>The board has previously reviewed the 2015 budget and supported taking it to the members at the AGM.</p> <p>Martin provided a brief review, the budget is very dependent on sponsorship income, currently it does not include any extra sponsorship, only what has already been committed by sponsors. In this manner we are working with solid numbers. No concerns or questions were raised.</p>	
8B	<p>Review of 2015 Membership fees</p> <p>Club membership fees will remain unchanged at \$200 per club</p>	
9B	<p>Review of 2015 Licensing fees</p> <p>Licenses fees for 2015 Remain unchanged. Fees are as follows \$210 (Regional) and \$280 (National). Single event regional licenses will remain at \$125. Single event national licenses will be \$160. Permits to compete for international competitors will remain at \$50 for regional with the fee for national at \$75 per event.</p>	

10B	<p>2015 Insurance Levies</p> <p>CARS administers the application of insurance between Events and ASN Canada FIA.</p> <p>It is the Associations objective to remain revenue neutral while providing this flow through service to the events, we maintain a small standing reserve to provide cash flow and to allow for payout on any minor self-insured type claims against the events or Association.</p> <p>In 2014 the flow through account depleted by 5% due to lower than anticipated vehicle entries. The 2015 budget reflects no overall gain in the flow through account but will bring us back to neutral.</p> <p>The insurance rates will increase by 5% for 2015 i.e. \$126 per car (National), \$111(Regional), and \$42 + \$1 for every additional km over 50km Single Road Rallies.</p>	
11B	<p>2015 Capital Planning</p> <p>Capital plan is subject to available funds and priorities; this plan includes marshal vests, media vests, and website development. They will require individual approval of the board prior to expenditure.</p>	
12B	<p>Location of 2015 AGM</p> <p>Discussion of moving around vs cost effectiveness. Toronto, Montreal, and Calgary central to most rally competitors. Discussion of these 3 cities with an occasional year being bid upon by different regions and cities.</p> <p>Peter Watt motions that CARS holds the AGM as follows 2015 Calgary, 2016 Halifax, 2017 Montreal, 2018 Toronto</p> <p>Ivan Butikofer seconds</p> <p>Vote count 5/5</p>	Motion carried
13B	Adjourn meeting- Peter made a motion to adjourn at 22:00 EST.	