

# CARS Board Meeting Minutes

## January 6th, 2021

Item	Discussion
1B	<p>Meeting was called to order by John Hall on January 6<sup>th</sup> 2021 at 17:00 MST - 19:00 ET</p> <p>John Hall (President)            Martin Burnley (RPM Director)            Chris Kremer (RW Director &amp; Secretary/Treasurer)            Warren Haywood (RSO Director)            François East (RSQ Director &amp; Vice President)            Clarke Paynter (ARMS Director)            Graham Bruce (Technical Director)            Ross Wood (Organizer Rep)            Terry Epp (National Series Manager)</p> <p>We have Quorum at 5/5</p> <p>Absent            Wim van der Poel (Competitor Representative)</p>
2B	<p>The elected directors announced that John Hall will be president for 2021</p> <p>The board discussed VP and Sec/Treasurer roles with the following decisions;            François East will continue as CARS Vice President through 2021            Chris Kremer will continue at Secretary/Treasurer through 2021</p>
3B	<p>John reviewed the extended board and support roles for 2021.</p> <p>Terry Epp agreed to continue as National Series Manager through 2021</p> <p>Debbie Dyer will continue as Office Manager through 2021</p> <p>Graham Bruce &amp; Jared Halpin were nominated for the role of Technical Director. The board discussed and asked Graham to continue in the Technical Director role for the next two-year term. They asked that Graham continue to engage Jared in various technical roles such as National Scrutineer, on Technical teams to continue his development and involvement in CARS activity. It was also suggested that an organizer might engage Jared in some organizational aspect of a rally as a way of increasing his exposure and experience in Rallysport.</p> <p>John Hall will continue as chair of the Admin Rules Committee through 2021</p> <p>Formula Photo and Bowes Media will continue as our media supply companies</p> <p>Pierre Racine will continue as Translator</p> <p>François East and Ross Wood will continue to work on identifying a candidate to take over as Quebec based medical director after the passing of Dr Robert Labrie.</p> <p>Graham will follow up with an English Dr. for the rest of Canada</p> <p>George Dewar will continue maintaining our seed list and stats.</p> <p>Wim will continue as the Competitor Rep</p>

	The national event organizers will choose their organizer rep on Thursday January 7th
4B	A motion was made to approve the Dec 21 <sup>st</sup> meeting minutes, the motion was seconded and adopted. Dec 21 <sup>st</sup> meeting minutes are approved as presented
5B	<p>AGM roles for January 9<sup>th</sup> AGM were assigned.</p> <p>Call to order – John</p> <p>Opening remarks including update on affiliation with ASN Canada, Introduction to 2021 board and procedures to be used for voting – John</p> <p>Motion for Confirmation of by-law change to allow for virtual AGM meeting – Chris</p> <p>Motion to approve the agenda – Martin</p> <p>Motion to approve last AGM minutes – Warren</p> <p>Motion for consideration of the Annual reports of the board members – Clarke</p> <p>Motion for consideration of the 2020 Financial statements – Chris</p> <p>Motion for ratification of the 2021 Budget - Chris</p> <p>Motion for appointment of Ben Steman for review engagement – François</p> <p>Motion for ratification of 2021 membership fees – Warren</p> <p>Motion for confirmation of the acts of the board in 2020 – Martin</p> <p>Motion for confirmation of by law change regarding name of ASN Canada - François</p>
6B	The YE financial statement as prepared by Ben Steman of St Arnaud Pinset Steman Chartered Professional Accountants was reviewed. This be considered at the AGM.
7B	The final 2021 budget was reviewed, no questions or concerns from the board. Will be voted on at the AGM
8B	John indicated that 2021 will be his last term as president. The board will start the search for new president candidates. Ideally an acceptable candidate can be found early enough that a good hand off can be managed to help bring the new person up to speed.
9B	<p>The draft agreement between CARS and ASN Canada (GDS) was reviewed in detail. The agreement provides CARS with the ongoing autonomy that it has enjoyed for many years and provides an avenue for more CARS involvement in all levels of Rallysport in Canada.</p> <p>The board discussed various pros and cons of affiliation with the ASN.</p> <p>The process to move forward was discussed and is as follows.</p> <ol style="list-style-type: none"> <li>1. The board after discussion will vote on a motion to adopt in principle the concept to affiliate with GDS to be reviewed again by the board on or before Tuesday January 12<sup>th</sup> 2021 after gathering input and feedback from our stakeholders.</li> <li>2. The outcome of this vote along with the details of the agreement will be reviewed over the next days with the stakeholder parties. Organizer group on January 8. Membership at the AGM on January 9 and competitors and others on January 9<sup>th</sup>. These groups will be asked for input and feedback on the board decision with respect to affiliation.</li> <li>3. Sunday January 10 the Board will meet to consider the input received and will vote and make final decision on affiliation with GDS.</li> </ol> <p>A motion was made to adopt in principle the concept to affiliate with GDS to be reviewed again by the board on or before Tuesday January 12<sup>th</sup> 2021. The motion was seconded and carried.</p>
10B	The 2021 Goals were reviewed and accepted

11B	Agreed to skip reviewing all the director YE reports as they are available to read
12B	The location of the 2021 AGM in January 22 was discussed. It was agreed that we should conduct the 2021 AGM virtually as it will help the association financially out of the COVID trough. This does raise a question of how awards should be handled. The board agreed that we should work on a plan to make sure that championship awards are handled well while the actual AGM can be done virtually.
13B	The 2021 Steward assignments are complete except for one position. Terry will issue the list as it currently stands.
14B	The 2021 NARC schedule was reviewed. Need to fix the Defi name. With the border still closed the actual championship is not likely to be active. But it is worth keeping alive during the restrictions. Once things get bac to normal it will continue to draw some interest.
15B	The 2021 CARS/Event responsibilities document was shared with the board. Only changes from 2020 are the year and changes to referencing ASN Canada FIA.
16B	The English version of the rule book is complete, Terry is currently reviewing the French rule book. They will be published as soon as the review is complete.
17B	Next board meeting will be Sunday January 10 <sup>th</sup> at 10:00am ET The following board meeting will be on Monday Feb 1 <sup>st</sup> at 7:00pm ET
18B	A motion was made to adjourn the meeting at 9:20pm ET.