

CARS Board Meeting Minutes

Jan 18th 2016

Item	Discussion
1A	<p>Meeting was called to order by John Hall at 7:00 pm EST</p> <p>Attendance included:</p> <p>John Hall (President)</p> <p>Martin Burnley (Treasurer, RPM Director)</p> <p>Chris Kremer (Rally West Director)</p> <p>Peter Watt (RSO Director)</p> <p>Maxime Méconse-Laroque (RSQ Director)</p> <p>Terry Epp (CRC Series Manager)</p> <p>Warren Haywood (Technical Director)</p> <p>Ross Wood (Organizer Rep)</p> <p>Clarke Paynter (Vice President, Atlantic Director)</p> <p>We have 4/5 directors making a Quorum at 7:00pm. Clarke joined later making 5/5</p>
2A	<p>A motion was made to adopt the Elected board meeting minutes of Jan 8th, the Closed board minutes of Jan 8th and the extended board meetings of Jan 9th and 10th as submitted by John with typos fixed.</p> <p>The motion was seconded and motion was carried.</p> <p>Minutes of Jan 8th, Jan 9th and Jan 10th are approved</p>
1B	<p>Martin indicated that he had nothing unusual to report</p>
2B	<p>Terry reported on a number of CRC items;</p> <ol style="list-style-type: none"> 1. PN are now caught up and all documents are reviewed and ready to go. The event is the same as 2015 in terms of stages and schedule. Do plan on adding a shakedown on Friday night. Currently the event is short of volunteers. Ross indicated that he would put out a call for help. 2. RMR has requested a date change because of a conflicting soccer tournament. The Western board members and Terry have been involved in discussions with Keith and are asking him to try and hold the current date and think about subsequent years. 3. BDC not a lot changed since we presented the CARS MOU to them for the Dual sanctioned event. CRAB are in the process of getting back to ASN Canada. 4. 2016 Media vests have been priced and proof is in hand.. Terry will go ahead and order 5. Warwick is designing the new podium backdrop, should be ready for pricing and printing in time for PN 6. Subaru has indicated that they will support the purchase of new marshal vests. They are a little longer and have reflective tape. Terry will try to round up some more sponsorship money, then CARS will ask the regions to share in the balance of the cost. The marshals vests will be assigned to Ontario, Quebec, western Canada and some to Atlantic.
3B	<p>John reported that comp rep role is out for a vote and currently have only 18 vote responses... John will ask Debbie to send out a reminder that Thursday the voting closes.</p>

1C	Terry reported that he had received the 2016 Subaru contract back from Subaru signed. They will wait until March to determine if they will purchase the TV advertising spot. They did accept the participation in the marshal bib project.
2C	<p>New Sponsorship activity.</p> <p>Clarke reported no progress</p> <p>Warwick has not reported any progress</p> <p>Terry reported a positive response from a tire manufacturer, which could be without a spec tire program. It may be that Terry, Martin, John and Warwick might be required to visit the head office.</p> <p>John is continuing to develop spec tire RFP and will circulate amongst the group for input.</p>
1D	<p>Warren reviewed the list of technical rules committee items and we agreed to leave the following items on the agenda.</p> <p>1D Noise rule review</p> <p>3D Heated windshield review</p> <p>4D Displacement and Forced Induction weight & restrictor review of P2WD</p>
1E	<p>John Reviewed the list of Admin Rules Committee items and we agreed to leave the following on the agenda.</p> <p>1E Safety Plan Templates</p> <p>2E Rally Cross helmet requirements</p>
1F	Remove from agenda. All future work on safety guidelines will be on an as need basis when a specific issue comes up.
2F	John reported that work is progressing on the website and that he will follow up with Frontech in the next week or so.
3F	Terry reported that the revised and updated Steward's manual is not ready for issue yet.
4F	Agreed to remove vehicle tracking from the ongoing agenda. Will deal with specific issue when it arises.
5F	John had produced a NARC promo slide that Warwick said he would clean up and make ready for publication. John will follow up and try to get this out within the week.
6F	<p>The group reviewed the output of the declining entries exercise. The group felt that it was a very good exercise that generated some good ideas while at the same time improving the working relationships between CARS, board members, organizers and competitors. Each gained better insight into the others roles.</p> <p>It was agreed that a top issue is promotion of the events and various championships. It was discussed at length that many organizations do not have promotional or marketing type people within their groups.</p> <p>It was also discussed that many are not aware of the roles and responsibilities related to promotion and can consider it someone else's job. It was agreed that we should help define a responsibility matrix and create a guideline to help event organizers, teams, the regions, clubs and CARS understand who needs to be responsible for what in regards to promotion of the sport.</p> <p>It was suggested that a conference call between the board and organizers might be helpful to review and get input.</p>

1G	John indicated that he had received a copy of the ECRC-CREC rules from Peter. This was turned into a single promotional slide. Max asked for a copy so that he could translate into French. It was agreed that this needs to get out and be made public so that the competitors can plan their season.
3G	Max reported on the discussions between RSQ and CRQ. Currently the contract that Eric presented to RSQ for signing by CARS, RSQ and CRQ is unacceptable as too many rules involving penalties have been developed and implemented. Max will send a copy of the contract with the English subtitles to the rest of the board.
4G	John reviewed the next steps in the BDC dual sanctioned event approval process <ol style="list-style-type: none"> 1. CRAB will discuss with ASN Canada 2. Once we know the direction of CRAB, CARS will discuss with ASN Canada
1H	Chris raised the question from the ERC about allowing side-by-side vehicles participate in CARS sanctioned Rally Cross events. The board reviewed the current rules, discussed the intent and discussed insurance coverage. Terry indicated that the current insurance does not cover this type of off-highway vehicle, that it is intended for coverage of cars and light trucks. It was agreed that with the advent of a variety of off-road type side-by-sides, gators, quads, etc the rules relative to vehicle definition needs to be clarified. Chris and Martin agreed to draft some thoughts and circulate for input from the board.
1J	The next meeting will be on Thursday Feb 25th at 7 pm ET via conference call.
2J	A motion was made to adjourn the meeting Motion was seconded. Motion Carried The meeting adjourned at 9:05 PM ET