

CARS Board Meeting Minutes

January 12, 2018

Item	Discussion
	<p>Closed Board Meeting January 12, 2018</p>
<p>1B</p>	<p>Meeting was called to order by John Hall on January 12, 2018 at 19:30 EST</p> <p>John Hall (President)</p> <p>Martin Burnley (RPM Director)</p> <p>Chris Kremer (RW Director) Secretary/Treasurer</p> <p>Darryl Malone (RSO Director)</p> <p>Maxime Méconse (RSQ Director) Vice President</p> <p>Clarke Paynter (ARMS Director)</p> <p>Debbie Dyer (Office Manager / recorder)</p> <p>We have Quorum at 5/5</p>
<p>2A</p>	<p>Presidential Elections</p> <p>The Board welcomed John Hall into the 2018 Presidency for his sixth consecutive term.</p>
<p>2B</p>	<p>Board Elections for 2018</p> <p>A motion was made nominating Darryl Malone for Vice President, motion was seconded, Darryl accepted the nomination, all in favor, motion was carried</p> <p>A motion was made to have Chris Kremer continue as Secretary/Treasurer for 2018, the motion was seconded, Chris accepted the role, all in favour, motion was carried.</p>
<p>3B</p>	<p>Extended Board and Other CARS Support Role Confirmation</p> <p>John reviewed the extended board and various CARS support roles for 2018. All have been contacted and accepted the positions.</p> <p>CRC Series Manager - Terry Epp</p> <p>CARS Office Manager - Debbie Dyer</p> <p>Technical Director and Technical Rule Committee Chair – Graham Bruce</p> <p>Administrative Rule Committee Chair and Sponsorship Committee Chair – John Hall</p> <p>Sponsorship Committee Chair – John Hall. John is looking for someone to help with Sponsorship Committee. Clarke Paynter might be able to help in the future. The Sponsorship committee has invited Clarke to join them with looking at him taking a bigger role when he gets more time.</p> <p>Media Production and Marketing – Warwick Patterson, and Chris Bowes</p> <p>Translator - Pierre Racine</p> <p>Medical Delegate – Dr. Robert Labrie</p> <p>Regional Insurance Reviewer – Regional Directors</p> <p>Seed List Keeper and Statistician - George Dewar</p>

	<p>Competitor Representative – Wim van der Poel</p> <p>The Organizer rep will be chosen by the organizer group this weekend</p>
4B	<p>Saturday AGM Roles for Board Members</p> <p>Board members picked the sections of the AGM agenda they were going to present.</p> <p>Discussion on Regional Elections:</p> <p>There have been no nominations for RSQ director. Until the position is filled the Board will invite the outgoing RSQ director to continue in the role of RSQ director.</p> <p>At the AGM we will have the RSQ clubs acknowledge there is no nominations and defer the appointment of the RSQ director to a future meeting.</p>
5B	<p>2018 Compensation</p> <p>There are no increases included in the 2018 budget.</p>
6B	<p>2017 Year End Financial Statements</p> <p>The financial statements were received from Grant Thornton and will be presented to the members for ratification</p>
7B	<p>2017 Event Transfers</p> <p>John spent some time reviewing the commercial budget with the board members and showed the deficit situation the cycle of commercial income and spending leaves CARS in at the end of 2018.</p> <p>There have been requests not to eliminate the fund transfer from the 2018 budget but this would simply worsen the situation.</p> <p>John agreed to review this data again with the organizer group on Saturday in an attempt to increase awareness of the situation and show that fund transfer money is not available.</p>
8B	<p>Review of 2018 Membership fees</p> <p>Club membership fees will remain unchanged in the 2018 budget, at \$200 per club.</p>
9B	<p>Review of 2018 Licensing fees</p> <p>Licenses fees will remain unchanged in the 2018 budget.</p>
10B	<p>2018 Insurance Levies</p> <p>CARS administers the application of insurance between Events and ASN Canada FIA.</p> <p>It is the Associations objective to remain revenue neutral while providing this flow through service to the events, we maintain a small standing reserve to provide cash flow.</p> <p>The insurance rates have not been increased for 2018.</p>
11B	<p>2018 Capital Planning</p> <p>There is no plan for any capital expenditures in 2018.</p>

12B	<p>National Scrutineer</p> <p>It was agreed that this topic would be discussed with the event organizers on Saturday.</p>
13B	<p>2018 Budget</p> <p>All previous items discussed make up the budget. It is recognized that some clubs do not support the Fund transfer elimination. The board talked for quite a while about the alternatives available. They included increasing license fees to competitors, increasing club membership fees. The best alternative is to find more sponsorship income.</p> <p>John reminded board members that the fund transfer is the sharing of sponsorship profits and questioned if it was wise to have the operating budget pick up this commercial budget item. The current situation is that if sponsorship income was to dry up, the board could stop the commercial expenses and the operations of CARS would continue since the operating budget is balanced and sustained through licensing.</p> <p>As much as the board would rather have a positive sponsorship net and be able to share that with the events the reality is we have a loss.</p>
14B	<p>Location of 2018 AGM</p> <p>A motion was made to hold the 2018 AGM in Calgary the motion was seconded. All in favor, motion was carried</p> <p>Board discussed having 2019 AGM in the RSO region, city to be determined. Darryl will work with RSO to make the final decision on location. The board requested that we remain within the AGM budget. Currently there are a couple of suggestions being made that include the AGM being in the Kitchener-Waterloo area or the Ottawa area.</p> <p>A motion was made to hold the 2019 AGM in Jan 2020 in Ontario with final location to be determined. The motion was seconded. All in favor, motion was carried.</p>
15B	<p>A motion was made to adjourn the meeting, the motion was seconded</p> <p>All were in favor and meeting adjourned at 20:17 EST</p>