

CARS Board Meeting Minutes

April 18th, 2023

Item	Discussion
1	<p>Meeting was called to order by Jean Francois Guite on April 18, 2023, at 7:03pm ET</p> <p>In attendance by Zoom:</p> <p>JF Guite (CARS President and Chair) JF</p> <p>Martin Burnley (RPM Director) MB</p> <p>Warren Haywood (RSO Director) WH</p> <p>Chris Kremer (RW Director & Secretary/Treasurer) CK</p> <p>François East (RSQ Director, Vice President) FE</p> <p>Ross Wood (Organizer Rep) RW</p> <p>André Leblanc (Competitor Representative) AL</p> <p>Graham Bruce (Technical Director) GB</p> <p>Yannick Lefebvre (NSM) YL</p> <p>Absent:</p> <p>Mal Swann</p> <p>We have a Quorum.</p>
2	<p>Meeting Minutes:</p> <p>CARS Board meeting minutes of March 23rd, 2023, were adopted by motion.</p>
3	<p>Finance:</p> <p>Finance plan remains on track for the year. All club affiliations are complete for the year with the exception of St.Lac who have not reaffiliated nor have they responded to requests for confirmation of their plans. The club is no longer affiliated with CARS and would require to reapply if they wanted to reaffiliate.</p>
4	<p>CRC Report:</p> <ul style="list-style-type: none"> • Sup Regs for this year’s events are coming in well in time. • RMR is well in hand with good collaboration between NSM and the lead organizer. • Charlevoix documents are coming in well ahead of schedule. • The PFR lead organizer is not responding to emails from the NSM. Suggest to try phoning. NSM will meet with the PFR organizer at RMR. • BDC Sup Regs have been received by the NSM and appear to be all in hand. • The Subaru sponsorship contract is being discussed at Subaru Canada and we will know the outcome of those discussions soon. Subaru have appointed a new Manager to the Canadian operations so further review at that level is taking place. • Discussion re tablet needs for the Eastern events. CRAB is looking at purchasing units. RSQ will buy one. CSL will buy 1 or 2. More are needed, and the Western units will be made available for rent to cover the shortfall wherever possible.
5	<p>Future for Rally in Canada</p> <p>Each director expressed their views on the initiative and the possible next steps.</p> <p>A motion to proceed with the project was carried.</p>

	<p>Discussion regarding how to provide leadership for the group and who would be participating. JF is to create a list of potential leaders and then will start to approach individuals. WH will create an invite/description letter and will be circulated by April 28th</p>
6	<p>Organizer Rep:</p> <p>JF, RW and WH discussed communication needs and goals off line prior to the meeting and had a productive session.</p> <p>Generally, the response from organizers to requests/needs/feedback through the meeting reports is poor. It was agreed that this is likely because the reports are seen as informational rather than as direct individual communications.</p> <p>Mid-Year zoom meeting with organizers is to proceed. Both the CARS Board AND the Organizers will be invited to submit agenda topics. RW & JF</p> <p>The use and distribution of the Board meeting minutes was discussed and it was felt that they are really a poor method of communication. If CARS discontinues the publishing of the minutes or restricts the distribution, then we would be left with a communication vacuum. This shortfall would need to be replaced by adding a broader communication tool that would likely be web based and would reach more stakeholders with the work that the Board is doing.</p> <p>The email listing for the distribution of Ross' reports remains unresolved and will be a constantly changing list.</p> <p>The content of Ross' report is to consist of items that are not confidential, and are related to the organizers. Any reference to items from beyond the meeting needs to be reviewed by JF prior to issuing.</p> <p>Discussion about the need to perhaps have a Communication Director.</p> <p>Discussion re Standardization of documents. JH and RW are to consult with YL on Standardization.</p>
7	<p>Competitor Rep:</p> <p>All in hand.</p>
8	<p>Marketing:</p> <p>A new and explanatory proposal has been received from the company that is proposing to perform our promotion and social media work. This will be reviewed by the Sponsorship group in the coming week and a recommendation will be made to the Board at the next meeting.</p>
9	<p>ARC Rule Changes.</p> <p>Standardization of documents was discussed and priorities given to the following sections:</p> <ul style="list-style-type: none"> • Issuing of a pre-event information package to competitors. • Standard format and content for Novice Meetings. • Standardizing Scrutineering forms and procedures. <p>AL has a few people available that are willing and ready to help on this project.</p> <p>RW is to reach out to organizers to obtain input and the ARC is to proceed with defining which documents are to be used after getting the organizers input.</p> <p>Permanent Car Numbering:</p> <ul style="list-style-type: none"> • Draft ARC document was reviewed and supported. • Suggestion to put numbers that have not been used for two years back on the available list. • There needs to be a standard format for car numbers -font, size etc. • Out of Country competitors would need to sign up for a CDN number. <p>AGM Procedures:</p> <p>Draft ARC document was reviewed and will be developed further in the coming months.</p> <p>Medical Self Declaration:</p>

	<ul style="list-style-type: none"> • The draft bulletin on medical self declaration was reviewed and a motion was carried to issue the bulletin. • Self declaration form requires a couple of minor changes prior to issuing. • License application guide needs to be updated. <p>The rule change to allow event organizers to decide on an event by event basis on the eligibility of ROV tires was passed by motion.</p> <p>Log Book fee schedule rule change was voted on and carried.</p> <p>A request to allow home fabricated rally cross karts was reviewed, and was determined to not be feasible due to not having a set of vehicle build standards and specifications. Allowing an exemption for one individual vehicle would set a precedent that could become problematic.</p>
10	<p>Technical:</p> <p>The Boost Control project is all in hand, with the development of test boxes coming along with the help of Bryan Lord.</p>
15	<p>Next Meeting WEDNESDAY May 24th at 7.00 pm ET.</p> <p>Meeting adjourned by motion at 21.37 ET</p>