

# CARS Board Meeting Minutes

April 11, 2024

Item	Discussion
1	<p>Meeting was called to order by Chris Kremer on April 11, 2024, at 19:00 pm EST.</p> <p>In attendance by Zoom:</p> <p>Chris Kremer (CARS President and Chair) <b>CK</b></p> <p>Martin Burnley (RPM Director and Treasurer) <b>MB</b></p> <p>Warren Haywood (RSO Director and Secretary) <b>WH</b></p> <p>Michael Szewczyk (RW Director) <b>MS REGRETS</b></p> <p>François East (RSQ Director, Vice President) <b>FE</b></p> <p>Mal Swann (ARMS Director) <b>MS</b></p> <p>Graham Bruce (Technical Director) <b>GB</b></p> <p>Ken Wawryk (Competitor Rep) <b>KW</b></p> <p>David Brassard (Org Rep). <b>DB</b></p> <p>John Hall (ARC Chair) <b>JH</b></p> <p>We have a Quorum.</p>
2	<p>CARS Board meeting minutes of March 5, 2024 were adopted by motion. <b>WH MS</b></p>
3	<p>2024 Budget update</p> <p><b>MB</b> Presented quarterly report</p> <ul style="list-style-type: none"><li>• Two outstanding invoices to follow up on from the office</li><li>• <b>FE</b> to follow up with Swap Shop regarding their outstanding advertising invoice.</li></ul> <p><b>WH</b> provided brief update on Rulebook ads for 2024 and is making good progress on this.</p>
4	<p>CRC report</p> <ul style="list-style-type: none"><li>• <b>MB</b> reported that PFR is coming along well, and event administrative milestones are being met accommodations will be challenging this year, but the event has secured the required accommodation for volunteers. Supps are posted.</li><li>• <b>CK</b> reported on RMR which is also coming along well with Supps are posted.</li><li>• <b>FE</b> updated on BDC supps submitted and will be reviewed later next week. BDC is the first event to use the new draft standardized table of contents for supp regs.</li></ul> <p><b>CK</b> discussed a couple of clubs which have not submitted their affiliation or insurance. The regional directors for each club will follow up.</p>
5	<p><b>CK</b> NSM update</p> <ul style="list-style-type: none"><li>• NSM role document has been distributed, have received some feedback</li><li>• Directors to get feedback to <b>CK</b> by April 19<sup>th</sup> to</li><li>• Discussion and posting will be done by directors between meetings.</li></ul> <p><b>FE</b> discussed inventory currently held @ <b>YL</b> items will be evaluated and report back to board for direction.</p>

6	<p>Sponsorship and Marketing</p> <ul style="list-style-type: none"> <li>• <b>JFG</b> leading negotiations with a sponsor</li> <li>• Some delays in schedules but discussion progressing.</li> <li>• Feeling is that we should receive a counter offer a bit slower than expected.</li> <li>• Social Media program numbers submitted and reviewed invite to Social Media manager for Q&amp;A at the next meeting</li> <li>• <b>CK</b> to follow up with media provider regarding unsolicited proposal.</li> </ul>
7	<p>Organizer rep update</p> <ul style="list-style-type: none"> <li>• <b>DB</b> provided update on standardization</li> <li>• General discussion took place regarding competitor and worker profile pages on the CARS site</li> <li>• Discussion of possibility of integrating this base functionality into one time event registration. Item tabled until next meeting.</li> </ul>
8	<p>Competitor rep</p> <ul style="list-style-type: none"> <li>• <b>KW</b> no update at this time.</li> </ul>
9	<p>Technical Director update</p> <ul style="list-style-type: none"> <li>• <b>GB</b> updated on boost monitoring boxes prepared and will be ready to be installed into cars at RMR</li> <li>• <b>GB</b> updated on focus group feedback regarding class structure, overall thought from the group was that the direction continues to show promise. Next steps to work this concept into draft rules. Will be worked on by <b>JH, GB, CK</b>.</li> <li>• <b>GB</b> updated on call with FIA technical delegates regarding side impact foam among other topics FIA working with organizers to mitigate high speed side impacts with the use of road selection and hazard protection.</li> </ul>
10	<p>Admin Rules committee.</p> <ul style="list-style-type: none"> <li>• <b>JH</b> permanent car number two-week review took place, overall positive feedback received.</li> <li>• Implementation bulletin to go out on the 18<sup>th</sup> for implementation May1st.</li> <li>• Board chose the shops to be used released on the standard for competitors to order from.</li> </ul> <p><b>MB/MS</b> motion to approve the revised bulletin for implementation.</p> <ul style="list-style-type: none"> <li>• <b>CK</b> clarified retired #'s CARS will respect other organizations direction regarding retiring specific numbers.</li> </ul>
11	<p>Tracking System review</p> <ul style="list-style-type: none"> <li>• <b>CK</b> provided brief review of Sirius unsolicited proposal costing comparison is higher and lacking in areas where RS serves us well</li> <li>• Board declined further investigation into this or other tracking systems.</li> <li>• <b>CK</b> to provide review of RSlite app-based version being tested at upcoming ARA regional event.</li> </ul> <p><b>WH</b> like to see a review of the common issues being experienced with RS across the board to see if there are common issues all events are experiencing that we can potentially address.</p>
12	<p>CARS positions</p> <ul style="list-style-type: none"> <li>• <b>CK</b> introduced new role descriptions for the Safety Delegate and the Executive Director</li> <li>• Board to provide final feedback on these position description by April 19.</li> </ul>
13	<p>Future of Rally</p> <ul style="list-style-type: none"> <li>• <b>CK</b> provided report on the results of the first focus group</li> <li>• Mostly positive feedback from everyone in the focus group. Biggest concern was how this would be received by events in Quebec.</li> </ul>

	<ul style="list-style-type: none"><li>• <b>CK</b> to plan a meeting with the National event organizers get their feedback.</li></ul>
14	Next meeting May 23 at 19:30 EST
15	Meeting adjourned 21:33 EST April 11, 2024