

CARS Board Meeting Minutes

January 3rd, 2023

Item	Discussion
1	<p>Meeting was called to order by Jean Francois Guite on January 3rd, 2023 at 7:18pm ET</p> <p>In attendance by Zoom:</p> <p>JF Guite (CARS President and Chair) JF</p> <p>Martin Burnley (RPM Director) MB</p> <p>Clarke Paynter (Atlantic Director) CP</p> <p>Warren Haywood (RSO Director) WH</p> <p>Chris Kremer (RW Director & Secretary/Treasurer) CK</p> <p>François East (RSQ Director, Vice President) FE</p> <p>Ross Wood (Organizer Rep) RW</p> <p>David Brassard (Organizer Rep understudy observing) DB</p> <p>André Leblanc (Competitor Representative) AL</p> <p>Debbie Dyer (Office Manager) DD</p> <p>Graham Bruce (Technical Director) GB</p> <p>Yannick Lefebvre (NSM) YL</p> <p>We have a Quorum.</p>
2	<p>Elected Board positions 2023:</p> <p>CARS President – Jean Francois Guite. Vice President - Francois East. Secretary/Treasurer - Chris Kremer. Atlantic Region Director, Ontario Region Director and B.C. Region director positions are to be determined at the AGM.</p>
3	<p>Board appointments for 2023:</p> <p>CRC Series Manager – Yannick Lefebvre. CARS Office Manager – Debbie Dyer. Technical Director – Graham Bruce. ARC Chair & Rule Book – John Hall. Speed Factor and Standings upkeep – John Hall. Media Production and Marketing – Warwick Patterson & Chris Bowes. Translator – Pierre Racine. Medical Delegate – Kelsey Holt under Dr Blois. Regional Insurance Reviewers – Regional Directors. Seed List keeper, NARC Standings & Statistician – Debbie Dyer. Competitor Rep – Andre Leblanc. Organizer rep – TBD after Jan 13th</p>

5	<p>Saturday AGM Roles for board members:</p> <p>The Agenda for the AGM was reviewed.</p> <p>Debbie will circulate the correct wording for each motion prior to the meeting. DD</p> <p>Directors will be responsible for agenda motions as below:</p> <p>1 & 2 JF</p> <p>3 MB</p> <p>4 WH</p> <p>5 CP</p> <p>6 & 7, CK</p> <p>8 FE</p> <p>Prior to the Region Director elections, JF will clarify that in the event of a tied vote, a revote will be held and if the tie is not then broken, the President will cast a deciding vote.</p> <p>9, 10, 11 Member Clubs</p> <p>12 JF</p> <p>The full AGM agenda is attached to these meeting minutes for convenience.</p>
6	<p>Year End Financial Statement:</p> <p>The Year End Financial Statement is not yet finalized but is well in hand and will be available at or before the AGM. There are no surprises. CK</p>
7	<p>2023 BUDGET:</p> <p>The final version of the 2023 Budget was reviewed and indicates a break-even year being budgeted. Similar revenue and expense as in 2022 with an increase in some travel costs.</p> <p>Discussion around funding a new podium backdrop. Alternative podiums are to be sought and maybe one each East and West. AL&YL</p> <p>Increase in office costs category from higher expense in salary, and the acquisition of a new Scanner and hard drive.</p>
8	<p>Approval of Minutes.</p> <p>The minutes of the December 14th 2022 meeting were adopted by motion.</p> <p>The minutes of the December 30th 2022 meeting were adopted by motion.</p>
9	<p>CRC Report:</p> <p>Perce Neige preparations are all in hand.</p> <p>The Board entered into a lengthy discussion of issues regarding the CRC. As follows:</p> <p>DD will manage the Subaru contingency payment program going forward.</p> <p>JF/DD will produce and publish an announcement regarding the temporary suspension of the National Scrutineer position and attendance at CRC events as we work through this year of transition and adding some National Scrutineer duties to the NSM position. 2023 will be a trial year.</p> <p>Each region is asked to provide at least one nomination each for new stewards. MB.WH,CP,CK,FE.</p>

	<p>In the next few weeks, JF will share information to the board about a request from Tour European Rally (TER) to hold a round of the TER World Championship at BDC in 2023.</p> <p>A motion was carried to create a "Future of Rally in Canada" group. This will be a major goal for 2023 and will be based on a proposal to be made by YL. Terms of reference for the group will be written by JF.</p>
10	<p>Succession Planning:</p> <p>Graham will try to involve a possible technical group candidate in some technical initiatives as much as geographical limitations will allow as the interested individual is in Winnipeg. GB</p>
11	<p>Prep for Year End:</p> <p>Discussion around the ending of support at CRC for Rallysafe as we go into 2023. Some events are comfortable now and others not quite so. Support will be made available to those events that feel the need for it but costs will need to be carried primarily by the events. Events are to let any needs be known to K.Morison or CK. It was asked if the RSO timing team would be interested in managing the Eastern aspect of Rallysafe such as ordering, shipping logistics, storage etc RW is to follow up.</p> <p>Marketing and Promotion – CARS is awaiting a pricing sheet from Marketing Company before determining the final approach to social media advances. Other contractual details are coming together well.</p> <p>Standardization of Documents between CRC events is well received and in hand. RW is to continue coordination.</p> <p>Scoring inconsistencies and the issue around making changes to results was discussed. It was mentioned that the final responsibility for flushing out inaccuracies rests with the competitors prior to event results being declared final. It was suggested that events could remind competitors of this in the sup regs.</p> <p>Support for Western event organizers was discussed and the need to campaign for more help was stressed. Rallywest, with support from RPM is starting a marketing program and volunteer involvement will be a part of that initiative.</p> <p>Revisions to the event MOU's was discussed and will be reviewed by JF during 2023.</p> <p>JF will review the CARS Vision and Mission as well as to create the goals for 2023 with assistance from MB.</p>
12	<p>Region Director, and President YE Reports</p> <p>Year-end reports are all complete and are included in the AGM package.</p>
13	<p>Location of 2023 AGM in January of 2024:</p> <p>A motion was made and carried, to conduct the next AGM virtually.</p>
14	<p>2023 Steward assignments:</p> <p>The Steward nominations for 2023 were reviewed and approved by a motion. DD will be asked to communicate this to the events and to the stewards.</p> <p>The Senior Steward assignment for Perce Neige will be reassigned by JF.</p>

15	<p>Organizer representative:</p> <p>Discussed possible agenda for the upcoming meeting between the board and the event organizers.</p> <p>Rallysafe Support</p> <p>MOU revisions</p> <p>2022 Scoring (double points issue)</p> <p>Ideas for increasing entries.</p> <p>Standardization of documents.</p> <p>Scoring accuracy/consistency</p> <p>Classic Championship</p> <p>Discussed the possibility that Ross may not be assuming the representative position in 2023.</p>
16	<p>Competitor Rep:</p> <p>Report that the O2WD CRC winner did not receive any TV coverage. JF is to follow up with Formula to restate the importance of providing coverage to the leaders in all classes whenever at all possible.</p> <p>Proof of Concept work has been done on developing an on-line registration system that will make registration simpler for entrants. Members are encouraged to view the you tube video on line.</p>
17	<p>Marketing;</p> <p>All in hand. Awaiting a pricing sheet from Marketing company before proceeding with contract details.</p>
18	<p>Admin Rules: As follow up from last months meeting, the revised proposal for amended section 12 rules covering vehicle eligibility was discussed and motioned for implementation. Motion was carried.</p> <p>JF to organize a bulletin and AL to translate to French.</p>
19	<p>Technical Rules: The proposed John Munroe Classic Rally Championship was discussed and a motion was made to implement the championship immediately. Motion to that effect was made and carried.</p> <p>GB will consider what the trophy will be, and JF will add this announcement to the members forum agenda for next week's meeting.</p>
20	<p>Next meeting:</p> <p>Meeting schedule for January:</p> <p>Friday January 13th, 7.00 pm ET Board and Organizers Forum. JF to set it up.</p> <p>Saturday January 14 th 13.00 ET CARS AGM via Zoom. Agenda has been published.</p> <p>Saturday January 14 th 14.00 ET Open Members forum.</p> <p>Regular board meeting JANUARY 18th at 7.00 pm ET via zoom</p>
21	<p>Adjournment:</p> <p>A motion was made to adjourn the meeting at 9.35 pm ET</p>