



## **CRC Event Documents for Submission**

<i>Item</i>	<i>Description</i>	<i>Due Date -from the Thursday of the rally week</i>	<i>Response</i>	<i>Send To:</i>
Permit Application & fees	Form found on CARS website	13 weeks	NA	CARS office and Reg. Dir
Supplementary Regulations 1 <sup>st</sup> draft	As per sections 4.6 and 19	13 weeks	7 days	NSM
Sup. Regs. 2 <sup>nd</sup> draft			7 days	NSM, Senior Steward & Reg. Director
Publication of Sup. Regs.	Final version of Organizer/Competitor contract	9 weeks	NA	NSM, Stewards, CARS office & Reg. Dir.
Event Time Schedule and Maps	Preliminary event time schedule of transits and stages plus map of the event showing planned stages	7 weeks	7 days	NSM & Senior Steward
Application for Event Insurance	Event Insurance application submitted with additional insureds	5 weeks	3 days	CARS Office & Reg. Dir.
Route Check	Appoint Green Crew as per 21.1 and Notification	5 weeks	3 days	Stewards
Safety Plan	A plan following template showing event planning for marshal numbers and placement and plans for stage security and spectator access/management	4 weeks, 1 <sup>st</sup> draft	7 days	NSM & Senior Steward
		2 weeks final version	3 days	NSM, Stewards & CARS office
Emergency Plan	Plan outlining emergency procedures and protocols along with plans for communication to response/emergency services	4 weeks, 1 <sup>st</sup> draft	7 days	NSM & Senior Steward
		2 weeks, final version	3 days	NSM, Stewards & CARS office
Recce Schedule		3 weeks	7 days	NSM & Stewards
Review for Start Order	Consultation before publication of Start Order	Pre-publication	1 day	NSM
CARS Fees	Payment of fees due	2 weeks	NA	CARS Office
Results	Send out official results	2 weeks	NA	As per 20.5

Oct. 30, 2017/TE